## State of Arizona Accounting Manual

Topic
Section

50 Travel
95 Maximum Mileage, Lodging, Meal, Parking and Page 1 of 26 Incidental Expense Reimbursement Rates

Issued 10/01/15
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## INTRODUCTION

This section SAAM establishes policies and procedures for travel-related matters that are infrequently encountered. All rates cited are for reimbursement of actual costs or mileage incurred while traveling on State business.

Mileage rates and lodging rates, under A.R.S. $\S \S 38-623$ and $38-624$, respectively, are established by the ADOA, reviewed by the JLBC, and published in SAAM by the GAO.

Effective dates of rates are shown in parentheses following section titles.

1. PERSONAL VEHICLE MILEAGE REIMBURSEMENT RATE. (11/15/06)

Forty-four and one-half cents (44.5¢) per mile.

## 2. PRIVATELY-OWNED AIRCRAFT MILEAGE REIMBURSEMENT RATE. $(11 / 15 / 06)$

Ninety-nine and one-half cents (99.5¢) per mile.
Rate is based upon the shortest air routes from origin to destination. Landing and parking feels are reimbursable except those incurred at the location the aircraft is normally based.

Use of a privately-owned aircraft for State business requires the prior approval of the GAO.

## 3. AIRPORT PARKING. (10/01/13)

## General Airport Parking Guidelines

While it is impractical to list parking rates for every airport in the country or even in the State, there are some general guidelines that all State travelers are to follow when parking at airports.

- Economy, long-term, off-premises parking serviced by shuttle is to be chosen when available.
- The State will not reimburse upcharges for covered or inside parking.


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- Receipts with details will be required.
- In addition to base parking charges, employees will be reimbursed for any taxes, one-time fuel charges, or other non-optional fees that are imposed.
- Reservation fees are not reimbursable.
- Airport parking coupons may be available at a parking vendor's website and should be used when they result in a lower cost to the State.


## Phoenix Airport Parking Facilities

For airport parking in Phoenix, a State employee will be reimbursed the lesser of the actual amount incurred or six dollars (\$6) per day base parking charges. The facilities listed below offer rates that comply with State reimbursement limits.

For the ParkingSpot, travelers need to present either a State employee ID, or a State business card plus some form of government issued picture ID, or a Spot Club Card (available at no cost from the vendor's website).

## FastTrack / theParkingSpot Van Buren

4040 E. Van Buren St., Phoenix, AZ (602) 286-9212, 24/7 service.

## Sky Harbor Airport Parking**

402 South 40th St., Phoenix, AZ (602) 273-7007, 24/7 service.
**NOTE: Sky Harbor Airport Parking is not the City of Phoenix "Sky Harbor" airport parking; short term or long term facilities.

## Tucson Airport Parking Facilities

For airport parking in Tucson, a State employee will be reimbursed the lesser of the actual amount incurred or four dollars (\$4) per day base parking charges. The facilities listed below offer rates that comply with State reimbursement limits.

## Quick Park Quick Shuttle

- 6448 and 6550 South Tucson Blvd., Tucson, AZ (520) 294-9000, 24/7 Service.
- 6840 and 6920 South Tucson Blvd., Tucson, AZ (520) 294-9000, 24/7 Service.


## Tucson International Airport Parking

- 7250 South Tucson Blvd., Tucson, AZ (520) 573-8100, 24/7 Service.


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## 4. LONG-TERM SUBSISTENCE RATES (11/15/06)

Long-term subsistence involves at least thirty (30) days in travel status outside of a fifty (50) mile radius of both one's residence and duty post.

Up to the first seven (7) days of travel may be reimbursed at the allowable rates stated above if arrangements for housing cannot be made before travel. After this initial period, the following apply:

| In-State: | Lodging | $\$ 19.00$ per night |
| :--- | :--- | :--- |
|  | Meals \& Incidentals | $\$ 20.00$ per day |
|  | Not to exceed a total of: | $\underline{\$ 39.00}$ per day |

Out-of-State: Determined on a case-by-case basis. Please submit request to the General Accounting Office, with sufficient details to determine appropriate rate.

## 5. LODGING AND FULL-DAY MEAL AND INCIDENTAL EXPENSE REIMBURSEMENT RATES FOR DESTINATION LOCATED IN ALASKA AND HAWAII OR OUT-OF-COUNTRY. (10/01/15)

For the current Alaska, Hawaii and out-of-country rates, you may contact the GAO at (602) 542-1750 or visit the US Department of Defense website. Go to the GAO Website travel page at https://gao.az.gov/travel/welcome-gao-travel and click on the "Current Out-of-Country / Alaska, Hawaii---Lodging and Meal Index" link to find the rates for the appropriate location.

The breakdown for partial day meals for out-of-country can be done using the following percentages:

| Breakfast | $20 \%$ |
| :--- | :--- |
| Lunch | $25 \%$ |
| Dinner | $55 \%$ |

6. MEAL \& INCIDENTAL EXPENSE FOR PARTIAL DAY TRAVEL (10/01/15)

| Full Day Rate | $\$ 41.00$ | $\$ 44.00$ | $\$ 49.00$ | $\$ 54.00$ | $\$ 59.00$ | $\$ 64.00$ |
| :--- | ---: | ---: | ---: | ---: | ---: | ---: |
| Partial Day Rates |  |  |  |  |  |  |
| $\quad$ Breakfast | $\$ 9.00$ | $\$ 9.00$ | $\$ 10.00$ | $\$ 11.00$ | $\$ 12.00$ | $\$ 13.00$ |
| Lunch | $\$ 11.00$ | $\$ 11.00$ | $\$ 13.00$ | $\$ 14.00$ | $\$ 15.00$ | $\$ 16.00$ |
| Dinner | $\$ 21.00$ | $\$ 24.00$ | $\$ 26.00$ | $\$ 29.00$ | $\$ 32.00$ | $\$ 35.00$ |
|  | $\$ 41.00$ | $\$ 44.00$ | $\$ 49.00$ | $\$ 54.00$ | $\$ 59.00$ | $\$ 64.00$ |

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7. LODGING AND FULL-DAY MEAL AND INCIDENTAL EXPENSE REIMBURSEMENT RATES FOR DESTINATIONS LOCATED IN THE CONTINENTAL UNITED STATES. (10/01/15)

For out-of-state locations treated as in-state, use the default rates of \$89 as the lodging reimbursement limit and $\$ 41$ as a daily meal reimbursement limitation.

| State | Location | County | Begin | End | Lodging | M\&IE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| If a city is listed, then the city's rate applies. If a city is not listed is located in a county whose rate is listed, then the county's rate applies. Otherwise, within the Continental United States, the rates to the right apply. |  |  |  |  | \$89 | \$41 |
| Arizona |  |  |  |  |  |  |
| AZ | Grand Canyon / Flagstaff | Coconino / Yavapai less the city of Sedona | Oct1 | Oct 31 | \$124 | \$54 |
| AZ | Grand Canyon / Flagstaff | Coconino / Yavapai less the city of Sedona) | Nov 1 | Feb 29 | \$89 | \$54 |
| AZ | Grand Canyon / Flagstaff | Coconino / Yavapai less the city of Sedona) | Mar 1 | Sep 30 | \$124 | \$54 |
| AZ | Kayenta | Navajo |  |  | \$112 | \$49 |
| AZ | Phoenix / Scottsdale | Maricopa | Oct 1 | Dec 31 | \$113 | \$49 |
| AZ | Phoenix / Scottsdale | Maricopa | Jan 1 | Mar 31 | \$161 | \$49 |
| AZ | Phoenix / Scottsdale | Maricopa | Apr 1 | May 31 | \$120 | \$49 |
| AZ | Phoenix / Scottsdale | Maricopa | Jun 1 | Aug 31 | \$89 | \$49 |
| AZ | Phoenix / Scottsdale | Maricopa | Sep 1 | Sep 30 | \$113 | \$49 |
| AZ | Sedona | City Limits of Sedona | Oct 1 | Feb 29 | \$134 | \$64 |
| AZ | Sedona | City Limits of Sedona | Mar 1 | Aug 31 | \$141 | \$64 |
| AZ | Sedona | City Limits of Sedona | Sep 1 | Sep 30 | \$134 | \$64 |
| AZ | Tucson | Pima | Oct 1 | Dec 31 | \$89 | \$49 |
| AZ | Tucson | Pima | Jan 1 | Feb 29 | \$106 | \$49 |
| AZ | Tucson | Pima | Mar 1 | Sep 30 | \$ 89 | \$49 |
| Alabama |  |  |  |  |  |  |
| AL | Birmingham | Jefferson / Shelby |  |  | \$94 | \$49 |
| AL | Gulf Shores | Baldwin | Oct 1 | Feb 29 | \$101 | \$54 |
| AL | Gulf Shores | Baldwin | Mar 1 | Jul 31 | \$130 | \$54 |
| AL | Gulf Shores | Baldwin | Aug 1 | Sep 30 | \$101 | \$54 |
| AL | Mobile | Mobile | Oct 1 | Dec 31 | \$89 | \$49 |
| AL | Mobile | Mobile | Jan 1 | Feb 29 | \$99 | \$49 |
| AL | Mobile | Mobile | Mar 1 | Sep 30 | \$89 | \$49 |
| Arkansas |  |  |  |  |  |  |
| AR | Hot Springs | Garland |  |  | \$101 | \$49 |
| AR | Little Rock | Pulaski |  |  | \$91 | \$49 |
| California |  |  |  |  |  |  |

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| State | Location | County | Begin | End | Lodging | M\&IE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| If a city is listed, then the city's rate applies. If a city is not listed is located in a county whose rate is listed, then the county's rate applies. Otherwise, within the Continental United States, the rates to the right apply. |  |  |  |  | \$89 | \$41 |
| CA | Antioch / Brentwood / Concord | Contra Costa |  |  | \$132 | \$54 |
| CA | Bakersfield / Ridgecrest | Kern |  |  | \$95 | \$49 |
| CA | Barstow / Ontario / Victorville | San Bernardino |  |  | \$96 | \$44 |
| CA | Death Valley | Inyo |  |  | \$102 | \$54 |
| CA | Eureka / Arcata / McKinleyville | Humboldt | Oct 1 | May 31 | \$94 | \$64 |
| CA | Eureka / Arcata / McKinleyville | Humboldt | Jun 1 | Aug 31 | \$112 | \$64 |
| CA | Eureka / Arcata / McKinleyville | Humboldt | Sep 1 | Sep 30 | \$94 | \$64 |
| CA | Fresno | Fresno |  |  | \$92 | \$54 |
| CA | Los Angeles | Los Angeles / Orange / Ventura / Edwards AFB less the city of Santa Monica | Oct 1 | Dec 31 | \$150 | \$54 |
| CA | Los Angeles | Los Angeles / Orange / Ventura / Edwards AFB less the city of Santa Monica | Jan 1 | Mar 31 | \$157 | \$54 |
| CA | Los Angeles | Los Angeles / Orange / Ventura / Edwards AFB less the city of Santa Monica | Apr 1 | Sep 30 | \$150 | \$54 |
| CA | Mammoth Lakes | Mono | Oct 1 | Nov 30 | \$116 | \$64 |
| CA | Mammoth Lakes | Mono | Dec 1 | Feb 29 | \$159 | \$64 |
| CA | Mammoth Lakes | Mono | Mar 1 | Sep 30 | \$116 | \$64 |
| CA | Mill Valley / San Rafael / Novato | Marin | Oct 1 | Oct 31 | \$146 | \$64 |
| CA | Mill Valley / San Rafael / Novato | Marin | Nov 1 | Dec 31 | \$130 | \$64 |
| CA | Mill Valley / San Rafael / Novato | Marin | Jan 1 | Sep 30 | \$146 | \$64 |
| CA | Monterey | Monterey | Oct 1 | Jun 30 | \$134 | \$64 |
| CA | Monterey | Monterey | Jul 1 | Aug 31 | \$175 | \$64 |
| CA | Monterey | Monterey | Sep 1 | Sep 30 | \$134 | \$64 |
| CA | Napa | Napa | Oct 1 | Oct 31 | \$191 | \$59 |
| CA | Napa | Napa | Nov 1 | Apr 30 | \$149 | \$59 |
| CA | Napa | Napa | May 1 | Sep 30 | \$191 | \$59 |
| CA | Oakhurst | Madera | Oct 1 | May 31 | \$91 | \$54 |
| CA | Oakhurst | Madera | Jun 1 | Aug 31 | \$115 | \$54 |
| CA | Oakhurst | Madera | Sep 1 | Sep 30 | \$91 | \$54 |
| CA | Oakland | Alameda |  |  | \$140 | \$59 |
| CA | Palm Springs | Riverside | Oct 1 | May 31 | \$123 | \$54 |
| CA | Palm Springs | Riverside | Jun 1 | Aug 31 | \$92 | \$54 |
| CA | Palm Springs | Riverside | Sep 1 | Sep 30 | \$123 | \$54 |
| CA | Point Arena / Gualala | Mendocino |  |  | \$106 | \$59 |

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| State | Location | County | Begin | End | Lodging | M\&IE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| If a city is listed, then the city's rate applies. If a city is not listed is located in a county whose rate is listed, then the county's rate applies. Otherwise, within the Continental United States, the rates to the right apply. |  |  |  |  | \$89 | \$41 |
| CA | Redding | Shasta |  |  | \$90 | \$54 |
| CA | Sacramento | Sacramento |  |  | \$112 | \$54 |
| CA | San Diego | San Diego | Oct 1 | Dec 31 | \$140 | \$54 |
| CA | San Diego | San Diego | Jan 1 | Jul 31 | \$153 | \$54 |
| CA | San Diego | San Diego | Aug 1 | Sep 30 | \$140 | \$54 |
| CA | San Francisco | San Francisco |  |  | \$250 | \$64 |
| CA | San Luis Obispo | San Luis Obispo | Oct 1 | May 31 | \$112 | \$54 |
| CA | San Luis Obispo | San Luis Obispo | Jun 1 | Aug 31 | \$133 | \$54 |
| CA | San Luis Obispo | San Luis Obispo | Sep 1 | Sep 30 | \$112 | \$54 |
| CA | San Mateo / Foster City / Belmont | San Mateo | Oct 1 | Dec 31 | \$178 | \$59 |
| CA | San Mateo / Foster City / Belmont | San Mateo | Jan 1 | Mar 31 | \$184 | \$59 |
| CA | San Mateo / Foster City / Belmont | San Mateo | Apr 1 | Sep 30 | \$178 | \$59 |
| CA | Santa Barbara | Santa Barbara | Oct 1 | Jun 30 | \$161 | \$64 |
| CA | Santa Barbara | Santa Barbara | Jul 1 | Aug 31 | \$211 | \$64 |
| CA | Santa Barbara | Santa Barbara | Sep 1 | Sep 30 | \$161 | \$64 |
| CA | Santa Cruz | Santa Cruz | Oct 1 | May 31 | \$129 | \$49 |
| CA | Santa Cruz | Santa Cruz | Jun 1 | Aug 31 | \$164 | \$49 |
| CA | Santa Cruz | Santa Cruz | Sep 1 | Sep 30 | \$129 | \$49 |
| CA | Santa Monica | City Limits Of Santa Monica | Oct 1 | May 31 | \$217 | \$54 |
| CA | Santa Monica | City Limits Of Santa Monica | Jun 1 | Aug 31 | \$252 | \$54 |
| CA | Santa Monica | City Limits Of Santa Monica | Sep 1 | Sep 30 | \$217 | \$54 |
| CA | Santa Rosa | Sonoma | Oct 1 | Oct 31 | \$134 | \$54 |
| CA | Santa Rosa | Sonoma | Nov 1 | Feb 29 | \$118 | \$54 |
| CA | Santa Rosa | Sonoma | Mar 1 | Sept 30 | \$134 | \$54 |
| CA | South Lake Tahoe | El Dorado | Oct 1 | Nov 30 | \$111 | \$54 |
| CA | South Lake Tahoe | El Dorado | Dec 1 | Jun 30 | \$136 | \$54 |
| CA | South Lake Tahoe | El Dorado | Jul 1 | Aug 31 | \$162 | \$54 |
| CA | South Lake Tahoe | El Dorado | Sep 1 | Sep 30 | \$111 | \$54 |
| CA | Stockton | San Joaquin |  |  | \$97 | \$54 |
| CA | Sunnyvale / Palo Alto / San Jose | Santa Clara | Oct 1 | Mar 31 | \$187 | \$54 |
| CA | Sunnyvale / Palo Alto / San Jose | Santa Clara | Apr 1 | May 31 | \$175 | \$54 |
| CA | Sunnyvale / Palo Alto / San Jose | Santa Clara | Jun 1 | Sep 30 | \$187 | \$54 |

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| State | Location | County | Begin | End | Lodging | M\&IE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| If a city is listed, then the city's rate applies. If a city is not listed is located in a county whose rate is listed, then the county's rate applies. Otherwise, within the Continental United States, the rates to the right apply. |  |  |  |  | \$89 | \$41 |
| CA | Tahoe City | Placer |  |  | \$93 | \$54 |
| CA | Truckee | Nevada |  |  | \$120 | \$64 |
| CA | Visalia / Lemoore | Tulare / Kings |  |  | \$90 | \$49 |
| CA | West Sacramento / Davis | Yolo |  |  | \$113 | \$54 |
| CA | Yosemite National Park | Mariposa | Oct 1 | Dec 31 | \$118 | \$59 |
| CA | Yosemite National Park | Mariposa | Jan 1 | May 31 | \$107 | \$59 |
| CA | Yosemite National Park | Mariposa | Jun 1 | Aug 31 | \$132 | \$59 |
| CA | Yosemite National Park | Mariposa | Sep 1 | Sep 30 | \$118 | \$59 |
| Colorado |  |  |  |  |  |  |
| CO | Aspen | Pitkin | Oct 1 | Nov 30 | \$115 | \$64 |
| CO | Aspen | Pitkin | Dec 1 | Mar 31 | \$266 | \$64 |
| CO | Aspen | Pitkin | Apr 1 | May 31 | \$114 | \$64 |
| CO | Aspen | Pitkin | Jun 1 | Aug 31 | \$193 | \$64 |
| CO | Aspen | Pitkin | Sep 1 | Sep 30 | \$115 | \$64 |
| CO | Boulder / Broomfield | Boulder / Broomfield |  |  | \$125 | \$49 |
| CO | Colorado Springs | El Paso |  |  | \$91 | \$49 |
| CO | Cortez | Montezuma | Oct 1 | May 31 | \$91 | \$49 |
| CO | Cortez | Montezuma | Jun 1 | Sep 30 | \$114 | \$49 |
| CO | Crested Butte / Gunnison | Gunnison | Oct 1 | Nov 30 | \$108 | \$54 |
| CO | Crested Butte / Gunnison | Gunnison | Dec 1 | Mar 31 | \$154 | \$54 |
| CO | Crested Butte / Gunnison | Gunnison | Apr 1 | Sep 30 | \$108 | \$54 |
| CO | Denver / Aurora | Denver / Adams / Arapahoe / Jefferson |  |  | \$172 | \$59 |
| CO | Douglas | Douglas |  |  | \$116 | \$49 |
| CO | Durango | La Plata | Oct 1 | May 31 | \$100 | \$54 |
| CO | Durango | La Plata | Jun 1 | Sep 30 | \$146 | \$54 |
| CO | Fort Collins / Loveland | Larimer |  |  | \$109 | \$49 |
| CO | Grand Lake | Grand | Oct 1 | Nov 30 | \$120 | \$54 |
| CO | Grand Lake | Grand | Dec 1 | Mar 31 | \$196 | \$54 |
| CO | Grand Lake | Grand | Apr 1 | May 31 | \$104 | \$54 |
| CO | Grand Lake | Grand | Jun 1 | Sep 30 | \$120 | \$54 |
| CO | Montrose | Montrose | Oct 1 | May 31 | \$89 | \$54 |
| CO | Montrose | Montrose | Jun 1 | Aug 31 | \$94 | \$54 |
| CO | Montrose | Montrose | Sep 1 | Sep 30 | \$89 | \$54 |
| CO | Silverthorne / Breckenridge | Summit | Oct 1 | Nov 30 | \$106 | \$54 |
| CO | Silverthorne / Breckenridge | Summit | Dec 1 | Mar 31 | \$167 | \$54 |
| CO | Silverthorne / Breckenridge | Summit | Apr 1 | May 31 | \$97 | \$54 |
| CO | Silverthorne / Breckenridge | Summit | Jun 1 | Sep 30 | \$106 | \$54 |
| CO | Steamboat Springs | Routt | Oct 1 | Nov 30 | \$104 | \$64 |
| CO | Steamboat Springs | Routt | Dec 1 | Mar 31 | \$178 | \$64 |

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| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| If a city is listed, then the city's rate applies. If a city is not listed is located in a county whose rate is listed, then the county's rate applies. Otherwise, within the Continental United States, the rates to the right apply. |  |  |  |  | \$89 | \$41 |
| CO | Steamboat Springs | Routt | Apr 1 | May 31 | \$89 | \$64 |
| CO | Steamboat Springs | Routt | Jun 1 | Sep 30 | \$104 | \$64 |
| CO | Telluride | San Miguel | Oct 1 | Nov 30 | \$134 | \$64 |
| CO | Telluride | San Miguel | Dec 1 | Mar 31 | \$354 | \$64 |
| CO | Telluride | San Miguel | Apr 1 | May 31 | \$142 | \$64 |
| CO | Telluride | San Miguel | Jun 1 | Aug 31 | \$187 | \$64 |
| CO | Telluride | San Miguel | Sep 1 | Sep 30 | \$134 | \$64 |
| CO | Vail | Eagle | Oct 1 | Nov 30 | \$130 | \$64 |
| CO | Vail | Eagle | Dec 1 | Mar 31 | \$350 | \$64 |
| CO | Vail | Eagle | Apr 1 | Jun 30 | \$144 | \$64 |
| CO | Vail | Eagle | Jul 1 | Aug 31 | \$176 | \$64 |
| CO | Vail | Eagle | Sep 1 | Sep 30 | \$130 | \$64 |
| Connecticut |  |  |  |  |  |  |
| CT | Bridgeport / Danbury | Fairfield |  |  | \$129 | \$54 |
| CT | Cromwell / Old Saybrook | Middlesex |  |  | \$93 | \$54 |
| CT | Hartford | Hartford |  |  | \$117 | \$49 |
| CT | New Haven | New Haven |  |  | \$96 | \$54 |
| CT | New London / Groton | New London |  |  | \$98 | \$54 |
| Delaware |  |  |  |  |  |  |
| DE | Dover | Kent | Oct 1 | Apr 30 | \$89 | \$44 |
| DE | Dover | Kent | May 1 | Sep 30 | \$104 | \$44 |
| DE | Lewes | Sussex | Oct 1 | Jun 30 | \$92 | \$49 |
| DE | Lewes | Sussex | Jul 1 | Aug 31 | \$148 | \$49 |
| DE | Lewes | Sussex | Sep 1 | Sep 30 | \$92 | \$49 |
| DE | Wilmington | New Castle |  |  | \$122 | \$44 |
| Florida |  |  |  |  |  |  |
| FL | Boca Raton / Delray Beach / Jupiter | Palm Beach / Hendry | Oct 1 | Dec 31 | \$101 | \$49 |
| FL | Boca Raton / Delray Beach / Jupiter | Palm Beach / Hendry | Jan 1 | Apr 30 | \$175 | \$49 |
| FL | Boca Raton / Delray Beach / Jupiter | Palm Beach / Hendry | May 1 | Sep 30 | \$101 | \$49 |
| FL | Bradenton | Manatee | Oct 1 | Jan 31 | \$89 | \$44 |
| FL | Bradenton | Manatee | Feb 1 | Mar 31 | \$142 | \$44 |
| FL | Bradenton | Manatee | Apr 1 | Sep 30 | \$89 | \$44 |
| FL | Cocoa Beach | Brevard | Oct 1 | Jan 31 | \$107 | \$54 |
| FL | Cocoa Beach | Brevard | Feb 1 | Mar 31 | \$130 | \$54 |
| FL | Cocoa Beach | Brevard | Apr 1 | Sep 30 | \$107 | \$54 |
| FL | Daytona Beach | Volusia | Oct 1 | Jan 31 | \$89 | \$49 |
| FL | Daytona Beach | Volusia | Feb 1 | Mar 31 | \$118 | \$49 |

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| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| If a city is listed, then the city's rate applies. If a city is not listed is located in a county whose rate is listed, then the county's rate applies. Otherwise, within the Continental United States, the rates to the right apply. |  |  |  |  | \$89 | \$41 |
| FL | Daytona Beach | Volusia | Apr 1 | Jul 31 | \$97 | \$49 |
| FL | Daytona Beach | Volusia | Aug 1 | Sep 30 | \$89 | \$49 |
| FL | Fort Lauderdale | Broward | Oct 1 | Dec 31 | \$141 | \$54 |
| FL | Fort Lauderdale | Broward | Jan 1 | Mar 31 | \$199 | \$54 |
| FL | Fort Lauderdale | Broward | Apr 1 | May 31 | \$144 | \$54 |
| FL | Fort Lauderdale | Broward | Jun 1 | Sep 30 | \$110 | \$54 |
| FL | Fort Myers | Lee | Oct 1 | Dec 31 | \$101 | \$49 |
| FL | Fort Myers | Lee | Jan 1 | Apr 30 | \$165 | \$49 |
| FL | Fort Myers | Lee | May 1 | Sep 30 | \$101 | \$49 |
| FL | Fort Walton Beach / De Funiak Springs | Okaloosa and Walton | Oct 1 | Oct 31 | \$132 | \$54 |
| FL | Fort Walton Beach / De Funiak Springs | Okaloosa and Walton | Nov 1 | Feb 29 | \$91 | \$54 |
| FL | Fort Walton Beach / De Funiak Springs | Okaloosa and Walton | Mar 1 | May 31 | \$148 | \$54 |
| FL | Fort Walton Beach / De Funiak Springs | Okaloosa and Walton | Jun 1 | Jul 31 | \$203 | \$54 |
| FL | Fort Walton Beach / De Funiak Springs | Okaloosa and Walton | Aug 1 | Sep 30 | \$132 | \$54 |
| FL | Gainesville | Alachua |  |  | \$98 | \$49 |
| FL | Gulf Breeze | Santa Rosa | Oct 1 | Feb 29 | \$89 | \$54 |
| FL | Gulf Breeze | Santa Rosa | Mar 1 | Jul 31 | \$105 | \$54 |
| FL | Gulf Breeze | Santa Rosa | Aug 1 | Sep 30 | \$89 | \$54 |
| FL | Key West | Monroe | Oct 1 | Nov 30 | \$200 | \$59 |
| FL | Key West | Monroe | Dec 1 | Jan 31 | \$265 | \$59 |
| FL | Key West | Monroe | Feb 1 | Apr 30 | \$307 | \$59 |
| FL | Key West | Monroe | May 1 | Sep 30 | \$194 | \$59 |
| FL | Miami | Miami-Dade | Oct 1 | Nov 30 | \$148 | \$54 |
| FL | Miami | Miami-Dade | Dec 1 | Mar 31 | \$212 | \$54 |
| FL | Miami | Miami-Dade | Apr 1 | May 31 | \$160 | \$54 |
| FL | Miami | Miami-Dade | Jun 1 | Sep 30 | \$124 | \$54 |
| FL | Naples | Collier | Oct 1 | Dec 31 | \$145 | \$54 |
| FL | Naples | Collier | Jan1 | Apr 30 | \$236 | \$54 |
| FL | Naples | Collier | May 1 | Sep 30 | \$125 | \$54 |
| FL | Orlando | Orange | Oct 1 | Mar 31 | \$127 | \$49 |
| FL | Orlando | Orange | Apr 1 | Sep 30 | \$110 | \$49 |
| FL | Panama City | Bay | Oct 1 | Feb 29 | \$89 | \$49 |
| FL | Panama City | Bay | Mar 1 | May 31 | \$120 | \$49 |
| FL | Panama City | Bay | Jun 1 | Jul 31 | \$131 | \$49 |
| FL | Panama City | Bay | Aug 1 | Sep 30 | \$89 | \$49 |

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| State | Location | County | Begin | End | Lodging | M\&IE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| If a city is listed, then the city's rate applies. If a city is not listed is located in a county whose rate is listed, then the county's rate applies. Otherwise, within the Continental United States, the rates to the right apply. |  |  |  |  | \$89 | \$41 |
| FL | Pensacola | Escambia | Oct 1 | Feb 29 | \$100 | \$49 |
| FL | Pensacola | Escambia | Mar 1 | May 31 | \$114 | \$49 |
| FL | Pensacola | Escambia | Jun 1 | Jul 31 | \$140 | \$49 |
| FL | Pensacola | Escambia | Aug 1 | Sep 30 | \$100 | \$49 |
| FL | Punta Gorda | Charlotte | Oct 1 | Jan 31 | \$89 | \$49 |
| FL | Punta Gorda | Charlotte | Feb 1 | Mar 31 | \$137 | \$49 |
| FL | Punta Gorda | Charlotte | Apr 1 | Sep 30 | \$89 | \$49 |
| FL | Sarasota | Sarasota | Oct 1 | Nov 30 | \$98 | \$49 |
| FL | Sarasota | Sarasota | Dec 1 | Apr 30 | \$141 | \$49 |
| FL | Sarasota | Sarasota | May 1 | Sep 30 | \$98 | \$49 |
| FL | Sebring | Highlands |  |  | \$92 | \$44 |
| FL | St. Augustine | St. Johns |  |  | \$118 | \$49 |
| FL | Stuart | Martin | Oct 1 | Jan 31 | \$91 | \$49 |
| FL | Stuart | Martin | Feb 1 | Mar 31 | \$135 | \$49 |
| FL | Stuart | Martin | Apr 1 | Sep 30 | \$91 | \$49 |
| FL | Tallahassee | Leon |  |  | \$98 | \$44 |
| FL | Tampa / St. Petersburg | Pinellas / Hillsborough | Oct 1 | Dec 31 | \$106 | \$44 |
| FL | Tampa / St. Petersburg | Pinellas / Hillsborough | Jan 1 | Mar 31 | \$133 | \$44 |
| FL | Tampa / St. Petersburg | Pinellas / Hillsborough | Apr 1 | Sep 30 | \$106 | \$44 |
| FL | Vero Beach | Indian River | Oct 1 | Nov 30 | \$125 | \$49 |
| FL | Vero Beach | Indian River | Dec 1 | Apr 30 | \$169 | \$49 |
| FL | Vero Beach | Indian River | May 1 | Sep 30 | \$125 | \$49 |
| Georgia |  |  |  |  |  |  |
| GA | Athens | Clarke |  |  | \$93 | \$49 |
| GA | Atlanta | Fulton / DeKalb / Cobb |  |  | \$138 | \$59 |
| GA | Augusta | Richmond |  |  | \$97 | \$49 |
| GA | Jekyll Island / Brunswick | Glynn | Oct 1 | Mar 31 | \$118 | \$54 |
| GA | Jekyll Island / Brunswick | Glynn | Apr 1 | Jul 31 | \$157 | \$54 |
| GA | Jekyll Island / Brunswick | Glynn | Aug 1 | Sep 30 | \$118 | \$54 |
| GA | Savannah | Chatham | Oct 1 | Feb 29 | \$108 | \$49 |
| GA | Savannah | Chatham | Mar 1 | Apr 30 | \$123 | \$49 |
| GA | Savannah | Chatham | May 1 | Sep 30 | \$108 | \$49 |
| Idaho |  |  |  |  |  |  |
| ID | Bonner's Ferry / Sandpoint | Bonner / Boundary / <br> Shoshone | Oct 1 | May 31 | \$89 | \$54 |
| ID | Bonner's Ferry / Sandpoint | Bonner / Boundary / Shoshone | Jun 1 | Sep 31 | \$111 | \$54 |
| ID | Coeur D'Alene | Kootenai | Oct 1 | May 31 | \$89 | \$49 |
| ID | Coeur D'Alene | Kootenai | Jun 1 | Aug 31 | \$131 | \$49 |

## State of Arizona Accounting Manual

Topic
50 Travel
Section 95 Maximum Mileage, Lodging, Meal, Parking and Page 11 of 26 Incidental Expense Reimbursement Rates
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| State | Location | County | Begin | End | Lodging | M\&IE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| If a city is listed, then the city's rate applies. If a city is not listed is located in a county whose rate is listed, then the county's rate applies. Otherwise, within the Continental United States, the rates to the right apply. |  |  |  |  | \$89 | \$41 |
| ID | Coeur D'Alene | Kootenai | Sep 1 | Sep 30 | \$89 | \$49 |
| ID | Sun Valley / Ketchum | Blaine / Elmore |  |  | \$104 | \$44 |
| Illinois |  |  |  |  |  |  |
| IL | Bolingbrook / Romeoville / Lemont | Will |  |  | \$94 | \$44 |
| IL | Chicago | Cook / Lake | Oct 1 | Nov 30 | \$212 | \$64 |
| IL | Chicago | Cook / Lake | Dec 1 | Feb 29 | \$141 | \$64 |
| IL | Chicago | Cook / Lake | Mar 1 | Apr 30 | \$160 | \$64 |
| IL | Chicago | Cook / Lake | May 1 | Aug 31 | \$200 | \$64 |
| IL | Chicago | Cook / Lake | Sep 1 | Sep 30 | \$212 | \$64 |
| IL | O'Fallon / Fairview Heights / Collinsville | Bond / Calhoun / Clinton / Jersey / Macoupin / Madison / Monroe / St. Clair |  |  | \$125 | \$44 |
| IL | Oak Brook Terrace | Dupage |  |  | \$108 | \$49 |
| Indiana |  |  |  |  |  |  |
| IN | Bloomington | Monroe |  |  | \$104 | \$59 |
| IN | Ft. Wayne | Allen |  |  | \$90 | \$44 |
| IN | Hammond / Munster / Merrillville | Lake |  |  | \$94 | \$49 |
| IN | Indianapolis / Carmel | Marion / Hamilton |  |  | \$107 | \$44 |
| IN | Lafayette / West Lafayette | Tippecanoe |  |  | \$93 | \$44 |
| IN | South Bend | St. Joseph |  |  | \$92 | \$49 |
| lowa |  |  |  |  |  |  |
| IA | Cedar Rapids | Linn |  |  | \$91 | \$44 |
| IA | Dallas | Dallas |  |  | \$117 | \$44 |
| IA | Des Moines | Polk |  |  | \$101 | \$49 |
| Kansas |  |  |  |  |  |  |
| KS | Kansas City / Overland Park | Wyandotte / Johnson / Leavenworth |  |  | \$112 | \$54 |
| KS | Wichita | Sedgwick |  |  | \$95 | \$49 |
| Kentucky |  |  |  |  |  |  |
| KY | Boone | Boone |  |  | \$92 | \$44 |
| KY | Kenton | Kenton |  |  | \$135 | \$59 |
| KY | Lexington | Fayette |  |  | \$102 | \$44 |
| KY | Louisville | Jefferson | Oct 1 | Jan 31 | \$111 | \$49 |
| KY | Louisville | Jefferson | Feb 1 | May 31 | \$127 | \$49 |
| KY | Louisville | Jefferson | Jun 1 | Sep 30 | \$111 | \$49 |
| Louisiana |  |  |  |  |  |  |

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## Topic <br> 50 Travel

Section 95 Maximum Mileage, Lodging, Meal, Parking and Incidental Expense Reimbursement Rates

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| State | Location | County | Begin | End | Lodging |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| If a city is listed, then the city's rate applies. If a city is not listed is located in a county whose rate is listed, then the county's rate applies. Otherwise, within the Continental United States, the rates to the right apply. |  |  |  |  | \$89 | \$41 |
| LA | Alexandria / Leesville / Natchitoches | Allen / Jefferson Davis /Natchitoches / Rapides / Vernon Parishes |  |  | \$97 | \$54 |
| LA | Baton Rouge | East Baton Rouge Parish |  |  | \$98 | \$49 |
| LA | New Orleans | Orleans / St. Bernard / Jefferson / Plaquemine Parishes | Oct 1 | Dec 31 | \$153 | \$54 |
| LA | New Orleans | Orleans / St. Bernard / Jefferson / Plaquemine Parishes | Jan 1 | Apr 30 | \$160 | \$54 |
| LA | New Orleans | Orleans / St. Bernard / Jefferson / Plaquemine Parishes | May 1 | Sep 30 | \$122 | \$54 |
| Maine |  |  |  |  |  |  |
| ME | Bar Harbor | Hancock | Oct 1 | Oct 31 | \$132 | \$64 |
| ME | Bar Harbor | Hancock | Nov 1 | Jun 30 | \$106 | \$64 |
| ME | Bar Harbor | Hancock | Jul 1 | Aug 31 | \$168 | \$64 |
| ME | Bar Harbor | Hancock | Sep 1 | Sep 30 | \$132 | \$64 |
| ME | Kennebunk / Kittery / Sanford | York | Oct 1 | Nov 30 | \$106 | \$49 |
| ME | Kennebunk / Kittery / Sanford | York | Dec 1 | Mar 31 | \$89 | \$49 |
| ME | Kennebunk / Kittery / Sanford | York | Apr 1 | Jun 30 | \$96 | \$49 |
| ME | Kennebunk / Kittery / Sanford | York | Jul 1 | Aug 31 | \$142 | \$49 |
| ME | Kennebunk / Kittery / Sanford | York | Sep 1 | Sep 30 | \$106 | \$49 |
| ME | Portland | Cumberland / Sagadahoc | Oct 1 | Oct 31 | \$131 | \$49 |
| ME | Portland | Cumberland / Sagadahoc | Nov 1 | Jun 30 | \$103 | \$49 |
| ME | Portland | Cumberland / Sagadahoc | Jul 1 | Aug 31 | \$151 | \$49 |
| ME | Portland | Cumberland / Sagadahoc | Sep 1 | Sep 30 | \$131 | \$49 |
| ME | Rockport | Knox | Oct 1 | Jun 30 | \$89 | \$59 |
| ME | Rockport | Knox | Jul 1 | Aug 31 | \$113 | \$59 |
| ME | Rockport | Knox | Sep 1 | Sep 30 | \$89 | \$59 |
| Maryland (see Washington D.C. for District of Columbia rates applicable to Maryland) |  |  |  |  |  |  |
| MD | Aberdeen / Bel Air / Belcamp | Harford |  |  |  |  |
| MD | Annapolis | Anne Arundel | Oct 1 | Oct 31 | \$121 | \$49 |

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## Topic <br> 50 Travel <br> Section 95 Maximum Mileage, Lodging, Meal, Parking and Incidental Expense Reimbursement Rates

| State | Location | County | Begin | End | Lodging | M\&IE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| If a city is listed, then the city's rate applies. If a city is not listed is located in a county whose rate is listed, then the county's rate applies. Otherwise, within the Continental United States, the rates to the right apply. |  |  |  |  | \$89 | \$41 |
| MD | Annapolis | Anne Arundel | Nov 1 | Apr 30 | \$101 | \$59 |
| MD | Annapolis | Anne Arundel | May 1 | Sep 30 | \$121 | \$59 |
| MD | Baltimore City | Baltimore City | Oct 1 | Nov 30 | \$158 | \$59 |
| MD | Baltimore City | Baltimore City | Dec 1 | Feb 29 | \$123 | \$59 |
| MD | Baltimore City | Baltimore City | Mar 1 | Aug 31 | \$151 | \$59 |
| MD | Baltimore City | Baltimore City | Sep 1 | Sep 30 | \$158 | \$59 |
| MD | Baltimore County | Baltimore |  |  | \$98 | \$49 |
| MD | Cambridge / St. Michaels | Dorchester and Talbot | Oct 1 | Mar 31 | \$111 | \$54 |
| MD | Cambridge / St. Michaels | Dorchester and Talbot | Apr 1 | Aug 31 | \$148 | \$54 |
| MD | Cambridge / St. Michaels | Dorchester and Talbot | Sep 1 | Sep 30 | \$111 | \$54 |
| MD | Centreville | Queen Anne | Oct 1 | Nov 30 | \$125 | \$59 |
| MD | Centreville | Queen Anne | Dec 1 | Jan 31 | \$102 | \$59 |
| MD | Centreville | Queen Anne | Feb 1 | Sep 30 | \$125 | \$59 |
| MD | Columbia | Howard |  |  | \$106 | \$54 |
| MD | Frederick | Frederick |  |  | \$98 | \$49 |
| MD | Lexington Park / Leonardtown / Lusby | St. Mary's / Calvert |  |  | \$91 | \$49 |
| MD | Ocean City | Worcester | Oct 1 | May 31 | \$89 | \$54 |
| MD | Ocean City | Worcester | Jun 1 | Aug 31 | \$212 | \$54 |
| MD | Ocean City | Worcester | Sep 1 | Sep 30 | \$89 | \$54 |
| Massachusetts |  |  |  |  |  |  |
| MA | Andover | Essex |  |  | \$107 | \$49 |
| MA | Boston / Cambridge | Suffolk / City Of Cambridge | Oct 1 | Oct 31 | \$275 | \$59 |
| MA | Boston / Cambridge | Suffolk / City Of Cambridge | Nov 1 | Mar 31 | \$198 | \$59 |
| MA | Boston / Cambridge | Suffolk / City Of Cambridge | Apr 1 | Jun 30 | \$247 | \$59 |
| MA | Boston / Cambridge | Suffolk / City Of Cambridge | Jul 1 | Aug 31 | \$233 | \$59 |
| MA | Boston / Cambridge | Suffolk / City Of <br> Cambridge | Sep 1 | Sep 30 | \$275 | \$59 |
| MA | Burlington / Woburn | Middlesex |  |  | \$136 | \$54 |
| MA | Falmouth | City Limits Of Falmouth | Oct 1 | Jun 30 | \$116 | \$54 |
| MA | Falmouth | City Limits Of Falmouth | Jul 1 | Aug 31 | \$199 | \$54 |
| MA | Falmouth | City Limits Of Falmouth | Sep 1 | Sep 30 | \$116 | \$54 |
| MA | Hyannis | Barnstable less the city | Oct 1 | Jun 30 | \$102 | \$54 |

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## Topic <br> 50 Travel <br> Section 95 Maximum Mileage, Lodging, Meal, Parking and Incidental Expense Reimbursement Rates <br> Issued 10/01/15 <br> Page 14 of 26

| State | Location | County | Begin | End | Lodging | M\&IE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| If a city is listed, then the city's rate applies. If a city is not listed is located in a county whose rate is listed, then the county's rate applies. Otherwise, within the Continental United States, the rates to the right apply. |  |  |  |  | \$89 | \$41 |
|  |  | of Falmouth |  |  |  |  |
| MA | Hyannis | Barnstable less the city of Falmouth | Jul 1 | Aug 31 | \$161 | \$54 |
| MA | Hyannis | Barnstable less the city of Falmouth | Sep 1 | Sep 30 | \$102 | \$54 |
| MA | Martha's Vineyard | Dukes | Oct 1 | May 31 | \$126 | \$64 |
| MA | Martha's Vineyard | Dukes | Jun 1 | Sep 30 | \$276 | \$64 |
| MA | Nantucket | Nantucket | Oct 1 | Dec 31 | \$163 | \$64 |
| MA | Nantucket | Nantucket | Jan 1 | May 31 | \$128 | \$64 |
| MA | Nantucket | Nantucket | Jun 1 | Aug 31 | \$275 | \$64 |
| MA | Nantucket | Nantucket | Sep 1 | Sep 30 | \$163 | \$64 |
| MA | Northampton | Hampshire |  |  | \$106 | \$54 |
| MA | Pittsfield | Berkshire |  |  | \$120 | \$54 |
| MA | Plymouth / Taunton / New Bedford | Plymouth / Bristol |  |  | \$103 | \$49 |
| MA | Quincy | Norfolk |  |  | \$139 | \$49 |
| MA | Springfield | Hampden |  |  | \$105 | \$49 |
| MA | Worcester | Worcester |  |  | \$111 | \$49 |
| Michigan |  |  |  |  |  |  |
| MI | Ann Arbor | Washtenaw |  |  | \$111 | \$49 |
| MI | Benton Harbor / St. Joseph / Stevensville | Berrien |  |  | \$93 | \$44 |
| MI | Detroit | Wayne |  |  | \$115 | \$44 |
| MI | East Lansing / Lansing | Ingham / Eaton |  |  | \$96 | \$49 |
| MI | Grand Rapids | Kent |  |  | \$103 | \$49 |
| MI | Holland | Ottawa |  |  | \$98 | \$49 |
| MI | Kalamazoo / Battle Creek | Kalamazoo / Calhoun |  |  | \$96 | \$44 |
| MI | Mackinac Island | Mackinac | Oct 1 | Jun 30 | \$89 | \$49 |
| MI | Mackinac Island | Mackinac | Jul 1 | Aug 31 | \$103 | \$49 |
| MI | Mackinac Island | Mackinac | Sep 1 | Sep 30 | \$89 | \$49 |
| MI | Midland | Midland |  |  | \$102 | \$44 |
| MI | Muskegon | Muskegon | Oct 1 | May 31 | \$89 | \$44 |
| MI | Muskegon | Muskegon | Jun 1 | Aug 31 | \$111 | \$44 |
| MI | Muskegon | Muskegon | Sep 1 | Sep 30 | \$89 | \$44 |
| MI | Petoskey | Emmet | Oct 1 | Nov 30 | \$94 | \$49 |
| MI | Petoskey | Emmet | Dec 1 | Aug 31 | \$101 | \$49 |
| MI | Petoskey | Emmet | Sep 1 | Sep 30 | \$94 | \$49 |
| MI | Pontiac / Auburn Hills | Oakland |  |  | \$103 | \$44 |
| MI | South Haven | Van Buren | Oct 1 | May 31 | \$89 | \$49 |
| MI | South Haven | Van Buren | Jun 1 | Aug 31 | \$106 | \$49 |

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Topic
50 Travel
Section 95 Maximum Mileage, Lodging, Meal, Parking and Incidental Expense Reimbursement Rates

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| State | Location | County | Begin | End | Lodging | M\&IE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| If a city is listed, then the city's rate applies. If a city is not listed is located in a county whose rate is listed, then the county's rate applies. Otherwise, within the Continental United States, the rates to the right apply. |  |  |  |  | \$89 | \$41 |
| MI | South Haven | Van Buren | Sep 1 | Sep 30 | \$89 | \$49 |
| MI | Traverse City and Leland | Grand Traverse and Leelanau | Oct 1 | Oct 31 | \$100 | \$64 |
| MI | Traverse City and Leland | Grand Traverse and Leelanau | Nov 1 | Jun 30 | \$89 | \$64 |
| MI | Traverse City and Leland | Grand Traverse and Leelanau | Jul 1 | Aug 31 | \$168 | \$64 |
| MI | Traverse City and Leland | Grand Traverse and Leelanau | Sep 1 | Sep 30 | \$100 | \$64 |
| Minnesota |  |  |  |  |  |  |
| MN | Duluth | St. Louis | Oct 1 | Oct 31 | \$142 | \$54 |
| MN | Duluth | St. Louis | Nov 1 | May 31 | \$109 | \$54 |
| MN | Duluth | St. Louis | Jun 1 | Sep 30 | \$142 | \$54 |
| MN | Eagan / Burnsville / Mendota Heights | Dakota |  |  | \$96 | \$49 |
| MN | Minneapolis / St. Paul | Hennepin and Ramsey |  |  | \$140 | \$54 |
| MN | Rochester | Olmstead |  |  | \$115 | \$54 |
| Mississippi |  |  |  |  |  |  |
| MS | Oxford | Lafayette |  |  | \$105 | \$54 |
| MS | Southaven | Desoto |  |  | \$100 | \$49 |
| MS | Starkville | Oktibbeha |  |  | \$98 | \$44 |
| Missouri |  |  |  |  |  |  |
| MO | Kansas City | Jackson / Clay / Cass / Platte |  |  | \$112 | \$54 |
| MO | St. Louis | St. Louis / St. Louis City / St. Charles / Crawford / Franklin / Jefferson / Lincoln / Warren / Washington |  |  | \$125 | \$44 |
| Montana |  |  |  |  |  |  |
| MT | Big Sky / West Yellowstone | Gallatin | Oct 1 | May 31 | \$89 | \$49 |
| MT | Big Sky / West Yellowstone | Gallatin | Jun 1 | Sep 30 | \$138 | \$49 |
| MT | Butte | Silver Bow |  |  | \$93 | \$54 |
| MT | Glendive / Sidney | Dawson / Richland |  |  | \$146 | \$59 |
| MT | Helena | Lewis and Clark |  |  | \$92 | \$54 |
| MT | Missoula / Polson / Kalispell | Missoula / Lake / Flathead | Oct 1 | Jun 30 | \$95 | \$49 |
| MT | Missoula / Polson / Kalispell | Missoula / Lake / | Jul 1 | Aug 31 | \$136 | \$49 |

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## Topic <br> 50 Travel <br> Section 95 Maximum Mileage, Lodging, Meal, Parking and Page 16 of 26 Incidental Expense Reimbursement Rates <br> Issued 10/01/15

| State | Location | County | Begin | End | Lodging | M\&IE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| If a city is listed, then the city's rate applies. If a city is not listed is located in a county whose rate is listed, then the county's rate applies. Otherwise, within the Continental United States, the rates to the right apply. |  |  |  |  | \$89 | \$41 |
|  |  | Flathead |  |  |  |  |
| MT | Missoula / Polson / Kalispell | Missoula / Lake / Flathead | Sep 1 | Sep 30 | \$95 | \$49 |
| Nebraska |  |  |  |  |  |  |
| NE | Omaha | Douglas |  |  | \$104 | \$54 |
| Nevada |  |  |  |  |  |  |
| NV | Incline Village / Reno / Sparks | Washoe | Oct 1 | Jun 30 | \$97 | \$54 |
| NV | Incline Village / Reno / Sparks | Washoe | Jul 1 | Aug 31 | \$136 | \$54 |
| NV | Incline Village / Reno / Sparks | Washoe | Sep 1 | Sep 30 | \$97 | \$54 |
| NV | Las Vegas | Clark | Oct 1 | Jan 31 | \$108 | \$54 |
| NV | Las Vegas | Clark | Feb 1 | Aug 31 | \$93 | \$54 |
| NV | Las Vegas | Clark | Sep 1 | Sep 30 | \$108 | \$54 |
| New Hampshire |  |  |  |  |  |  |
| NH | Concord | Merrimack |  |  | \$94 | \$49 |
| NH | Conway | Carroll | Oct 1 | Feb 29 | \$125 | \$44 |
| NH | Conway | Carroll | Mar 1 | Jun 30 | \$102 | \$44 |
| NH | Conway | Carroll | Jul 1 | Aug 31 | \$170 | \$44 |
| NH | Conway | Carroll | Sep 1 | Sep 30 | \$125 | \$44 |
| NH | Durham | Strafford |  |  | \$99 | \$44 |
| NH | Laconia | Belknap | Oct 1 | May 31 | \$92 | \$59 |
| NH | Laconia | Belknap | Jun 1 | Sep 30 | \$116 | \$59 |
| NH | Lebanon / Lincoln / West Lebanon | Grafton / Sullivan |  |  | \$118 | \$54 |
| NH | Manchester | Hillsborough |  |  | \$95 | \$54 |
| NH | Portsmouth | Rockingham | Oct 1 | Jun 30 | \$107 | \$49 |
| NH | Portsmouth | Rockingham | Jul 1 | Aug 31 | \$142 | \$49 |
| NH | Portsmouth | Rockingham | Sep1 | Sep 30 | \$107 | \$49 |
| New Jersey |  |  |  |  |  |  |
| NJ | Atlantic City / Ocean City / Cape May | Atlantic and Cape May |  |  | \$97 | \$54 |
| NJ | Cherry Hill / Moorestown | Camden / Burlington |  |  | \$98 | \$49 |
| NJ | Eatontown / Freehold | Monmouth |  |  | \$101 | \$49 |
| NJ | Edison / Piscataway | Middlesex |  |  | \$110 | \$49 |
| NJ | Flemington | Hunterdon |  |  | \$115 | \$54 |
| NJ | Newark | Essex / Bergen / Hudson / Passaic |  |  | \$136 | \$54 |
| NJ | Parsippany | Morris |  |  | \$142 | \$49 |
| NJ | Princeton / Trenton | Mercer |  |  | \$128 | \$49 |
| NJ | Somerset | Somerset |  |  | \$140 | \$49 |

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## Topic <br> 50 Travel <br> Section 95 Maximum Mileage, Lodging, Meal, Parking and Incidental Expense Reimbursement Rates <br> Issued 10/01/15 <br> Page 17 of 26

| State | Location | County | Begin | End | Lodging | M\&IE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| If a city is listed, then the city's rate applies. If a city is not listed is located in a county whose rate is listed, then the county's rate applies. Otherwise, within the Continental United States, the rates to the right apply. |  |  |  |  | \$89 | \$41 |
| NJ | Springfield / Cranford / New Providence | Union |  |  | \$117 | \$49 |
| NJ | Toms River | Ocean | Oct 1 | May 31 | \$89 | \$54 |
| NJ | Toms River | Ocean | Jun 1 | Aug 31 | \$102 | \$54 |
| NJ | Toms River | Ocean | Sep 1 | Sep 30 | \$89 | \$54 |
| New Mexico |  |  |  |  |  |  |
| NM | Carlsbad | Eddy |  |  | \$148 | \$44 |
| NM | Las Cruces | Dona Ana |  |  | \$94 | \$49 |
| NM | Santa Fe | Santa Fe |  |  | \$99 | \$54 |
| NM | Taos | Taos |  |  | \$93 | \$59 |
| New York |  |  |  |  |  |  |
| NY | Albany | Albany |  |  | \$115 | \$49 |
| NY | Binghamton / Owego | Broome and Tioga |  |  | \$99 | \$49 |
| NY | Buffalo | Erie |  |  | \$112 | \$54 |
| NY | Floral Park / Garden City / Great Neck | Nassau |  |  | \$150 | \$59 |
| NY | Glens Falls | Warren | Oct 1 | Jun 30 | \$99 | \$54 |
| NY | Glens Falls | Warren | Jul 1 | Aug 31 | \$160 | \$54 |
| NY | Glens Falls | Warren | Sep 1 | Sep 30 | \$99 | \$54 |
| NY | Ithaca / Waterloo / Romulus | Tompkins and Seneca |  |  | \$121 | \$49 |
| NY | Kingston | Ulster |  |  | \$115 | \$59 |
| NY | Lake Placid | Essex | Oct 1 | Nov 30 | \$115 | \$64 |
| NY | Lake Placid | Essex | Dec 1 | Feb 29 | \$140 | \$64 |
| NY | Lake Placid | Essex | Mar 1 | Jun 30 | \$107 | \$64 |
| NY | Lake Placid | Essex | Jul 1 | Aug 31 | \$172 | \$64 |
| NY | Lake Placid | Essex | Sep 1 | Sep 30 | \$115 | \$64 |
| NY | New York City | Bronx / Kings / New York / Queens / Richmond | Oct 1 | Dec 31 | \$306 | \$64 |
| NY | New York City | Bronx / Kings / New York / Queens / Richmond | Jan 1 | Feb 29 | \$181 | \$64 |
| NY | New York City | Bronx / Kings / New York / Queens / Richmond | Mar 1 | Jun 30 | \$270 | \$64 |
| NY | New York City | Bronx / Kings / New York / Queens / Richmond | Jul 1 | Aug 31 | \$242 | \$64 |

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## Topic <br> 50 Travel <br> Section 95 Maximum Mileage, Lodging, Meal, Parking and Incidental Expense Reimbursement Rates <br> Issued 10/01/15 <br> Page 18 of 26

| State | Location | County | Begin | End | Lodging | M\&IE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| If a city is listed, then the city's rate applies. If a city is not listed is located in a county whose rate is listed, then the county's rate applies. Otherwise, within the Continental United States, the rates to the right apply. |  |  |  |  | \$89 | \$41 |
| NY | New York City | Bronx / Kings / New York / Queens / Richmond | Sep 1 | Sep 30 | \$306 | \$64 |
| NY | Niagara Falls | Niagara | Oct 1 | Jun 30 | \$89 | \$49 |
| NY | Niagara Falls | Niagara | Jul 1 | Aug 31 | \$114 | \$49 |
| NY | Niagara Falls | Niagara | Sep 1 | Sep 30 | \$89 | \$49 |
| NY | Nyack / Palisades | Rockland |  |  | \$112 | \$54 |
| NY | Poughkeepsie | Dutchess |  |  | \$104 | \$54 |
| NY | Riverhead / Ronkonkoma / Melville / | Suffolk |  |  | \$126 | \$54 |
| NY | Rochester | Monroe |  |  | \$101 | \$49 |
| NY | Saratoga Springs / Schenectady | Saratoga and Schenectady | Oct 1 | Jun 30 | \$120 | \$54 |
| NY | Saratoga Springs / Schenectady | Saratoga and Schenectady | Jul 1 | Aug 31 | \$186 | \$54 |
| NY | Saratoga Springs / Schenectady | Saratoga and Schenectady | Sep 1 | Sep 30 | \$120 | \$54 |
| NY | Syracuse / Oswego | Onondaga / Oswego |  |  | \$100 | \$49 |
| NY | Tarrytown / White Plains / New Rochelle | Westchester |  |  | \$151 | \$54 |
| NY | Troy | Rensselaer |  |  | \$107 | \$54 |
| NY | Watertown | Jefferson |  |  | \$94 | \$44 |
| NY | West Point | Orange |  |  | \$106 | \$49 |
| North Carolina |  |  |  |  |  |  |
| NC | Asheville | Buncombe |  |  | \$107 | \$49 |
| NC | Atlantic Beach / Morehead City | Carteret | Oct 1 | May 31 | \$89 | \$54 |
| NC | Atlantic Beach / Morehead City | Carteret | Jun 1 | Aug 31 | \$114 | \$54 |
| NC | Atlantic Beach / Morehead City | Carteret | Sep 1 | Sep 30 | \$89 | \$54 |
| NC | Chapel Hill | Orange |  |  | \$119 | \$59 |
| NC | Charlotte | Mecklenburg |  |  | \$117 | \$49 |
| NC | Durham | Durham |  |  | \$99 | \$49 |
| NC | Fayetteville | Cumberland |  |  | \$102 | \$44 |
| NC | Greensboro | Guilford | Oct 1 | Apr 30 | \$100 | \$44 |
| NC | Greensboro | Guilford | May 1 | Sep 30 | \$91 | \$44 |
| NC | Kill Devil | Dare | Oct 1 | Mar 31 | \$91 | \$54 |
| NC | Kill Devil | Dare | Apr 1 | May 31 | \$104 | \$54 |
| NC | Kill Devil | Dare | Jun 1 | Aug 31 | \$163 | \$54 |
| NC | Kill Devil | Dare | Sep 1 | Sep 30 | \$91 | \$54 |
| NC | New Bern / Havelock | Craven |  |  | \$91 | \$44 |
| NC | Raleigh | Wake |  |  | \$104 | \$49 |

## State of Arizona Accounting Manual

## Topic <br> 50 Travel <br> Section 95 Maximum Mileage, Lodging, Meal, Parking and Page 19 of 26 Incidental Expense Reimbursement Rates <br> Issued 10/01/15

| State | Location | County | Begin | End | Lodging | M\&IE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| If a city is listed, then the city's rate applies. If a city is not listed is located in a county whose rate is listed, then the county's rate applies. Otherwise, within the Continental United States, the rates to the right apply. |  |  |  |  | \$89 | \$41 |
| NC | Wilmington | New Hanover |  |  | \$98 | \$49 |
| North Dakota |  |  |  |  |  |  |
| ND | Dickenson / Beulah | Stark / Mercer / Billings |  |  | \$120 | \$59 |
| ND | Minot | Ward |  |  | \$91 | \$54 |
| ND | Williston | Williams / Mountrail / McKenzie |  |  | \$146 | \$59 |
| Ohio |  |  |  |  |  |  |
| OH | Akron | Summit |  |  | \$103 | \$44 |
| OH | Canton | Stark |  |  | \$106 | \$49 |
| OH | Cincinnati | Hamilton / Clermont |  |  | \$135 | \$59 |
| OH | Cleveland | Cuyahoga |  |  | \$125 | \$59 |
| OH | Columbus | Franklin |  |  | \$109 | \$49 |
| OH | Dayton / Fairborn | Greene / Darke / Montgomery |  |  | \$90 | \$49 |
| OH | Hamilton | Butler / Warren |  |  | \$101 | \$44 |
| OH | Medina / Wooster | Wayne / Medina |  |  | \$100 | \$44 |
| OH | Mentor | Lake |  |  | \$97 | \$49 |
| OH | Sandusky / Bellevue | Erie / Huron |  |  | \$96 | \$44 |
| OH | Youngstown | Mahoning / Trumbull |  |  | \$95 | \$44 |
| Oklahoma |  |  |  |  |  |  |
| OK | Enid | Garfield |  |  | \$111 | \$49 |
| OK | Oklahoma City | Oklahoma |  |  | \$98 | \$49 |
| Oregon |  |  |  |  |  |  |
| OR | Beaverton | Washington |  |  | \$119 | \$49 |
| OR | Bend | Deschutes | Oct 1 | Jun 30 | \$102 | \$49 |
| OR | Bend | Deschutes | Jul 1 | Aug 31 | \$130 | \$49 |
| OR | Bend | Deschutes | Sep 1 | Sep 30 | \$102 | \$49 |
| OR | Clackamas | Clackamas |  |  | \$102 | \$49 |
| OR | Eugene / Florence | Lane |  |  | \$106 | \$49 |
| OR | Lincoln City | Lincoln | Oct 1 | Jun 30 | \$98 | \$49 |
| OR | Lincoln City | Lincoln | Jul 1 | Aug 31 | \$125 | \$49 |
| OR | Lincoln City | Lincoln | Sep 1 | Sep 30 | \$98 | \$49 |
| OR | Portland | Multnomah |  |  | \$151 | \$54 |
| OR | Seaside | Clatsop | Oct 1 | Jun 30 | \$105 | \$59 |
| OR | Seaside | Clatsop | Jul 1 | Aug 31 | \$156 | \$59 |
| OR | Seaside | Clatsop | Sep 1 | Sep 30 | \$105 | \$59 |
| Pennsylvania |  |  |  |  |  |  |
| PA | Allentown / Easton / Bethlehem | Lehigh / Northampton |  |  | \$91 | \$49 |
| PA | Bucks | Bucks |  |  | \$100 | \$49 |

## State of Arizona Accounting Manual

## Topic <br> 50 Travel <br> Section 95 Maximum Mileage, Lodging, Meal, Parking and Incidental Expense Reimbursement Rates <br> Issued 10/01/15 <br> Page 20 of 26 <br> 

| State | Location | County | Begin | End | Lodging | M\&IE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| If a city is listed, then the city's rate applies. If a city is not listed is located in a county whose rate is listed, then the county's rate applies. Otherwise, within the Continental United States, the rates to the right apply. |  |  |  |  | \$89 | \$41 |
| PA | Chester / Radnor / Essington | Delaware |  |  | \$101 | \$54 |
| PA | Erie | Erie |  |  | \$95 | \$44 |
| PA | Gettysburg | Adams | Oct 1 | Oct 31 | \$98 | \$54 |
| PA | Gettysburg | Adams | Nov 1 | Mar 31 | \$89 | \$54 |
| PA | Gettysburg | Adams | Apr 1 | Sep 30 | \$98 | \$54 |
| PA | Harrisburg | Dauphin County excluding Hershey |  |  | \$106 | \$59 |
| PA | Hershey | City Of Hershey | Oct 1 | Oct 31 | \$120 | \$59 |
| PA | Hershey | City Of Hershey | Nov 1 | May 31 | \$108 | \$59 |
| PA | Hershey | City Of Hershey | Jun 1 | Aug 31 | \$176 | \$59 |
| PA | Hershey | City Of Hershey | Sep 1 | Sep 30 | \$120 | \$59 |
| PA | Lancaster | Lancaster |  |  | \$109 | \$49 |
| PA | Malvern / Frazer / Berwyn | Chester |  |  | \$124 | \$49 |
| PA | Mechanicsburg | Cumberland |  |  | \$90 | \$44 |
| PA | Montgomery | Montgomery |  |  | \$124 | \$54 |
| PA | Philadelphia | Philadelphia | Oct 1 | Nov 30 | \$174 | \$54 |
| PA | Philadelphia | Philadelphia | Dec 1 | Feb 29 | \$144 | \$54 |
| PA | Philadelphia | Philadelphia | Mar 1 | Jun 30 | \$168 | \$54 |
| PA | Philadelphia | Philadelphia | Jul 1 | Aug 31 | \$155 | \$54 |
| PA | Philadelphia | Philadelphia | Sep 1 | Sep 30 | \$174 | \$54 |
| PA | Pittsburgh | Allegheny |  |  | \$130 | \$44 |
| PA | Reading | Berks |  |  | \$99 | \$44 |
| PA | Scranton | Lackawanna |  |  | \$92 | \$49 |
| PA | State College | Centre |  |  | \$95 | \$49 |
| Rhode Island |  |  |  |  |  |  |
| RI | East Greenwich / Warwick / North Kingstown | Kent / Washington |  |  | \$95 | \$49 |
| Rl | Jamestown / Middletown / Newport | Newport | Oct 1 | Oct 31 | \$166 | \$49 |
| Rl | Jamestown / Middletown / Newport | Newport | Nov 1 | May 31 | \$107 | \$49 |
| Rl | Jamestown / Middletown / Newport | Newport | Jun 1 | Aug 31 | \$192 | \$49 |
| Rl | Jamestown / Middletown / Newport | Newport | Sep 1 | Sep 30 | \$166 | \$49 |
| RI | Providence / Bristol | Providence / Bristol |  |  | \$95 | \$49 |
| South Carolina |  |  |  |  |  |  |
| SC | Aiken | Aiken |  |  | \$93 | \$49 |
| SC | Charleston | Charleston / Berkeley / Dorchester | Oct 1 | Nov 30 | \$171 | \$59 |

## State of Arizona Accounting Manual

## Topic <br> 50 Travel <br> Section 95 Maximum Mileage, Lodging, Meal, Parking and Incidental Expense Reimbursement Rates <br> Issued 10/01/15 <br> Page 21 of 26

| State | Location | County | Begin | End | Lodging | M\&IE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| If a city is listed, then the city's rate applies. If a city is not listed is located in a county whose rate is listed, then the county's rate applies. Otherwise, within the Continental United States, the rates to the right apply. |  |  |  |  | \$89 | \$41 |
| SC | Charleston | Charleston / Berkeley / Dorchester | Dec 1 | Feb 29 | \$145 | \$59 |
| SC | Charleston | Charleston / Berkeley / Dorchester | Mar 1 | May 31 | \$203 | \$59 |
| SC | Charleston | Charleston / Berkeley / Dorchester | Jun 1 | Sep 30 | \$171 | \$59 |
| SC | Columbia | Richland / Lexington |  |  | \$99 | \$49 |
| SC | Hilton Head | Beaufort | Oct 1 | Mar 31 | \$103 | \$54 |
| SC | Hilton Head | Beaufort | Apr 1 | Aug 31 | \$144 | \$54 |
| SC | Hilton Head | Beaufort | Sep 1 | Sep 30 | \$103 | \$54 |
| SC | Myrtle Beach | Horry | Oct 1 | Mar 31 | \$89 | \$49 |
| SC | Myrtle Beach | Horry | Apr 1 | May 31 | \$105 | \$49 |
| SC | Myrtle Beach | Horry | Jun 1 | Aug 31 | \$151 | \$49 |
| SC | Myrtle Beach | Horry | Sep 1 | Sep 30 | \$89 | \$49 |
| South Dakota |  |  |  |  |  |  |
| SD | Hot Springs | Fall River / Custer | Oct 1 | Oct 31 | \$93 | \$49 |
| SD | Hot Springs | Fall River / Custer | Nov 1 | May 31 | \$89 | \$49 |
| SD | Hot Springs | Fall River / Custer | Jun 1 | Aug 31 | \$126 | \$49 |
| SD | Hot Springs | Fall River / Custer | Sep 1 | Sep 30 | \$93 | \$49 |
| SD | Rapid City | Pennington | Oct 1 | May 31 | \$89 | \$49 |
| SD | Rapid City | Pennington | Jun 1 | Aug 31 | \$137 | \$49 |
| SD | Rapid City | Pennington | Sep 1 | Sep 30 | \$89 | \$49 |
| SD | Sturgis / Spearfish | Meade / Butte / <br> Lawrence | Oct 1 | May 31 | \$89 | \$49 |
| SD | Sturgis / Spearfish | Meade / Butte / Lawrence | Jun 1 | Aug 31 | \$126 | \$49 |
| SD | Sturgis / Spearfish | Meade / Butte / Lawrence | Sep 1 | Sep 30 | \$89 | \$49 |
| Tennessee |  |  |  |  |  |  |
| TN | Brentwood / Franklin | Williamson |  |  | \$114 | \$49 |
| TN | Chattanooga | Hamilton |  |  | \$95 | \$54 |
| TN | Knoxville | Knox |  |  | \$92 | \$49 |
| TN | Memphis | Shelby |  |  | \$106 | \$49 |
| TN | Nashville | Davidson |  |  | \$145 | \$49 |
| Texas |  |  |  |  |  |  |
| TX | Arlington / Fort Worth / Grapevine | Tarrant County / City of Grapevine |  |  | \$149 | \$49 |
| TX | Austin | Travis | Oct 1 | Dec 31 | \$135 | \$49 |
| TX | Austin | Travis | Jan 1 | Mar 31 | \$159 | \$49 |
| TX | Austin | Travis | Apr 1 | Sep 30 | \$135 | \$49 |

## State of Arizona Accounting Manual

## Topic <br> 50 Travel <br> Section 95 Maximum Mileage, Lodging, Meal, Parking and Incidental Expense Reimbursement Rates <br> Issued 10/01/15 <br> Page 22 of 26 

| State | Location | County | Begin | End | Lodging | M\&IE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| If a city is listed, then the city's rate applies. If a city is not listed is located in a county whose rate is listed, then the county's rate applies. Otherwise, within the Continental United States, the rates to the right apply. |  |  |  |  | \$89 | \$41 |
| TX | Big Spring | Howard |  |  | \$171 | \$44 |
| TX | College Station | Brazos |  |  | \$114 | \$49 |
| TX | Corpus Christi | Nueces |  |  | \$105 | \$49 |
| TX | Dallas | Dallas | Oct 1 | Dec 31 | \$125 | \$54 |
| TX | Dallas | Dallas | Jan 1 | May 31 | \$138 | \$54 |
| TX | Dallas | Dallas | Jun 1 | Sep 30 | \$125 | \$54 |
| TX | El Paso | El Paso |  |  | \$95 | \$49 |
| TX | Galveston | Galveston | Oct 1 | May 31 | \$99 | \$54 |
| TX | Galveston | Galveston | Jun 1 | Aug 31 | \$129 | \$54 |
| TX | Galveston | Galveston | Sep 1 | Sep 30 | \$99 | \$54 |
| TX | Houston (L.B. Johnson Space Center) | Montgomery / Fort Bend / Harris | Oct 1 | Jan 31 | \$131 | \$49 |
| TX | Houston (L.B. Johnson Space Center) | Montgomery / Fort Bend / Harris | Feb 1 | May 31 | \$147 | \$49 |
| TX | Houston (L.B. Johnson Space Center) | Montgomery / Fort Bend / Harris | Jun 1 | Sep 30 | \$131 | \$49 |
| TX | Laredo | Webb |  |  | \$99 | \$49 |
| TX | McAllen | Hidalgo |  |  | \$93 | \$49 |
| TX | Midland | Midland | Oct 1 | Oct 31 | \$185 | \$54 |
| TX | Midland | Midland | Nov 1 | Jan 31 | \$174 | \$54 |
| TX | Midland | Midland | Feb 1 | Sep 30 | \$185 | \$54 |
| TX | Pearsall | Frio / Medina / La Salle | Oct 1 | Mar 31 | \$119 | \$44 |
| TX | Pearsall | Frio / Medina / La Salle | Apr 1 | May 31 | \$142 | \$44 |
| TX | Pearsall | Frio / Medina / La Salle | Jun 1 | Sep 30 | \$119 | \$44 |
| TX | Pecos | Reeves |  |  | \$152 | \$44 |
| TX | Plano | Collin |  |  | \$114 | \$49 |
| TX | Round Rock | Williamson |  |  | \$96 | \$49 |
| TX | San Angelo | Tom Green |  |  | \$136 | \$49 |
| TX | San Antonio | Bexar |  |  | \$120 | \$54 |
| TX | South Padre Island | Cameron | Oct 1 | May 31 | \$89 | \$49 |
| TX | South Padre Island | Cameron | Jun 1 | Aug 31 | \$117 | \$49 |
| TX | South Padre Island | Cameron | Sep 1 | Sep 30 | \$89 | \$49 |
| TX | Waco | McLennan |  |  | \$93 | \$49 |
| Utah |  |  |  |  |  |  |
| UT | Moab | Grand | Oct 1 | Oct 31 | \$143 | \$54 |
| UT | Moab | Grand | Nov 1 | Feb 29 | \$89 | \$54 |
| UT | Moab | Grand | Mar 1 | Sep 30 | \$143 | \$54 |
| UT | Park City | Summit | Oct 1 | Nov 30 | \$118 | \$64 |
| UT | Park City | Summit | Dec 1 | Mar 31 | \$232 | \$64 |
| UT | Park City | Summit | Apr 1 | Sep 30 | \$118 | \$64 |

## State of Arizona Accounting Manual

## Topic <br> 50 Travel <br> Section 95 Maximum Mileage, Lodging, Meal, Parking and Incidental Expense Reimbursement Rates <br> Issued 10/01/15 <br> Page 23 of 26



| State | Location | County | Begin | End | Lodging | M\&IE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| If a city is listed, then the city's rate applies. If a city is not listed is located in a county whose rate is listed, then the county's rate applies. Otherwise, within the Continental United States, the rates to the right apply. |  |  |  |  | \$89 | \$41 |
| UT | Provo | Utah |  |  | \$91 | \$49 |
| UT | Salt Lake City | Salt Lake and Tooele | Oct 1 | Dec 31 | \$108 | \$49 |
| UT | Salt Lake City | Salt Lake and Tooele | Jan 1 | Mar 31 | \$123 | \$49 |
| UT | Salt Lake City | Salt Lake and Tooele | Apr 1 | Sep 30 | \$108 | \$49 |
| Vermont |  |  |  |  |  |  |
| VT | Burlington / St. Albans | Chittenden / Franklin / Addison | Oct 1 | Oct 31 | \$128 | \$54 |
| VT | Burlington / St. Albans | Chittenden / Franklin / Addison | Nov 1 | Apr 30 | \$104 | \$54 |
| VT | Burlington / St. Albans | Chittenden / Franklin / Addison | May 1 | Sep 30 | \$128 | \$54 |
| VT | Manchester | Bennington | Oct 1 | Oct 31 | \$119 | \$59 |
| VT | Manchester | Bennington | Nov 1 | Jun 30 | \$98 | \$59 |
| VT | Manchester | Bennington | Jul 1 | Sep 30 | \$119 | \$59 |
| VT | Montpelier | Washington |  |  | \$115 | \$64 |
| VT | Stowe | Lamoille | Oct 1 | Oct 31 | \$136 | \$64 |
| VT | Stowe | Lamoille | Nov 1 | Jun 30 | \$119 | \$64 |
| VT | Stowe | Lamoille | Jul 1 | Sep 30 | \$136 | \$64 |
| VT | White River Junction | Windsor |  |  | \$100 | \$59 |
| Virginia (see Washington D.C. for District of Columbia rates applicable to Virginia) |  |  |  |  |  |  |
| VA | Abingdon | Washington |  |  | \$98 | \$59 |
| VA | Blacksburg | Montgomery |  |  | \$100 | \$49 |
| VA | Charlottesville | City Of Charlottesville / Albemarle / Greene |  |  | \$128 | \$59 |
| VA | Loudon | Loudoun |  |  | \$97 | \$49 |
| VA | Lynchburg | Campbell / Lynchburg City |  |  | \$94 | \$49 |
| VA | Richmond | City of Richmond |  |  | \$121 | \$54 |
| VA | Roanoke | City Limits Of Roanoke |  |  | \$104 | \$49 |
| VA | Virginia Beach | City of Virginia Beach | Oct 1 | May 31 | \$96 | \$49 |
| VA | Virginia Beach | City of Virginia Beach | Jun 1 | Aug 31 | \$176 | \$49 |
| VA | Virginia Beach | City of Virginia Beach | Sep 1 | Sep 30 | \$96 | \$49 |
| VA | Wallops Island | Accomack | Oct 1 | Jun 30 | \$99 | \$54 |
| VA | Wallops Island | Accomack | Jul 1 | Aug 31 | \$180 | \$54 |
| VA | Wallops Island | Accomack | Sep 1 | Sep 30 | \$99 | \$54 |
| VA | Warrenton | Fauquier |  |  | \$98 | \$49 |
| VA | Williamsburg / York | James City / York Counties / City of Williamsburg | Oct 1 | Feb 29 | \$89 | \$54 |

## State of Arizona Accounting Manual

| Topic | 50 | Travel | Issued $10 / 01 / 15$ <br> Section 95Maximum Mileage, Lodging, Meal, Parking and <br>  |
| ---: | ---: | :--- | :--- |
|  | Incidental Expense Reimbursement Rates |  |  |


| State | Location | County | Begin | End | Lodging | M\&IE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| If a city is listed, then the city's rate applies. If a city is not listed is located in a county whose rate is listed, then the county's rate applies. Otherwise, within the Continental United States, the rates to the right apply. |  |  |  |  | \$89 | \$41 |
| VA | Williamsburg / York | James City / York Counties / City of Williamsburg | Mar 1 | Aug 31 | \$96 | \$54 |
| VA | Williamsburg / York | James City / York Counties / City of Williamsburg | Sep 1 | Sep 30 | \$89 | \$54 |
| Washington State |  |  |  |  |  |  |
| WA | Everett/ Lynnwood | Snohomish |  |  | \$113 | \$54 |
| WA | Ocean Shores | Grays Harbor | Oct 1 | Jun 30 | \$89 | \$59 |
| WA | Ocean Shores | Grays Harbor | Jul 1 | Aug 31 | \$110 | \$59 |
| WA | Ocean Shores | Grays Harbor | Sep 1 | Sep 30 | \$89 | \$59 |
| WA | Olympia / Tumwater | Thurston |  |  | \$99 | \$59 |
| WA | Port Angeles / Port Townsend | Clallam / Jefferson | Oct 1 | Jun 30 | \$100 | \$64 |
| WA | Port Angeles / Port Townsend | Clallam / Jefferson | Jul 1 | Aug 31 | \$137 | \$64 |
| WA | Port Angeles / Port Townsend | Clallam / Jefferson | Sep 1 | Sep 30 | \$100 | \$64 |
| WA | Richland / Pasco | Benton / Franklin |  |  | \$94 | \$49 |
| WA | Seattle | King | Oct 1 | Oct 31 | \$202 | \$64 |
| WA | Seattle | King | Nov 1 | Apr 30 | \$157 | \$64 |
| WA | Seattle | King | May 1 | Sep 30 | \$202 | \$64 |
| WA | Spokane | Spokane |  |  | \$96 | \$54 |
| WA | Tacoma | Pierce |  |  | \$112 | \$54 |
| WA | Vancouver | Clark / Cowlitz / Skamania |  |  | \$151 | \$54 |
| Washington DC |  |  |  |  |  |  |
| DC | District Of Columbia | Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland) | Oct 1 | Oct 31 | \$ 222 | \$59 |

## State of Arizona Accounting Manual

| Topic | 50 | Travel |
| ---: | ---: | :--- |
| Section | 95 | Maximum Mileage, Lodging, Meal, Parking and |
|  |  | Incidental Expense Reimbursement Rates |


| State | Location | County | Begin | End | Lodging | M\&IE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| If a city is listed, then the city's rate applies. If a city is not listed is located in a county whose rate is listed, then the county's rate applies. Otherwise, within the Continental United States, the rates to the right apply. |  |  |  |  | \$89 | \$41 |
| DC | District Of Columbia | Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland)) | Nov 1 | Feb 29 | \$ 179 | \$59 |
| DC | District Of Columbia | Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland) | Mar 1 | Jun 30 | \$ 226 | 59 |
| DC | District Of Columbia | Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland) | Jul 1 | Aug 31 | \$ 174 | \$59 |
| DC | District Of Columbia | Washington DC <br> (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland) | Sep 1 | Sep 30 | \$ 222 | \$59 |
| West Virginia |  |  |  |  |  |  |

## State of Arizona Accounting Manual

## Topic <br> 50 Travel <br> 95 Maximum Mileage, Lodging, Meal, Parking and Incidental Expense Reimbursement Rates Section

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| State | Location | County | Begin | End | Lodging | M\&IE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| If a city is listed, then the city's rate applies. If a city is not listed is located in a county whose rate is listed, then the county's rate applies. Otherwise, within the Continental United States, the rates to the right apply. |  |  |  |  | \$89 | \$41 |
| WV | Charleston | Kanawha |  |  | \$107 | \$44 |
| WV | Morgantown | Monongalia |  |  | \$102 | \$44 |
| WV | Wheeling | Ohio |  |  | \$119 | \$44 |
| Wisconsin |  |  |  |  |  |  |
| WI | Appleton | Outagamie |  |  | \$92 | \$54 |
| WI | Brookfield / Racine | Waukesha / Racine |  |  | \$97 | \$49 |
| WI | Madison | Dane | Oct 1 | Oct 31 | \$127 | \$49 |
| WI | Madison | Dane | Nov 1 | Aug 31 | \$105 | \$49 |
| WI | Madison | Dane | Sep 1 | Sep 30 | \$127 | \$49 |
| WI | Milwaukee | Milwaukee |  |  | \$115 | \$54 |
| WI | Sheboygan | Sheboygan | Oct 1 | May 31 | \$89 | \$49 |
| WI | Sheboygan | Sheboygan | Jun 1 | Aug 31 | \$94 | \$49 |
| WI | Sheboygan | Sheboygan | Sep 1 | Sep 30 | \$89 | \$49 |
| WI | Sturgeon Bay | Door | Oct 1 | Jun 30 | \$89 | \$44 |
| WI | Sturgeon Bay | Door | Jul 1 | Aug 31 | \$93 | \$44 |
| WI | Sturgeon Bay | Door | Sep 1 | Sep 30 | \$89 | \$44 |
| WI | Wisconsin Dells | Columbia | Oct 1 | May 31 | \$92 | \$49 |
| WI | Wisconsin Dells | Columbia | Jun 1 | Sep 30 | \$116 | \$49 |
| Wyoming |  |  |  |  |  |  |
| WY | Cody | Park | Oct 1 | May 31 | \$102 | \$54 |
| WY | Cody | Park | Jun 1 | Sep 30 | \$139 | \$54 |
| WY | Evanston / Rock Springs | Sweetwater / Uinta |  |  | \$97 | \$49 |
| WY | Gillette | Campbell |  |  | \$104 | \$49 |
| WY | Jackson / Pinedale | Teton and Sublette | Oct 1 | May 31 | \$119 | \$64 |
| WY | Jackson / Pinedale | Teton and Sublette | Jun 1 | Sep 30 | \$179 | \$64 |

