

COST ALLOCATION AGREEMENT  
STATE AND LOCAL GOVERNMENTS

STATE OF ARIZONA  
100 N. 15<sup>th</sup> Avenue, Rm. 302  
PHOENIX, AZ 85007

DATE: August 13, 2024  
FILING REF.: The preceding  
agreement was dated:

03/25/24

G16358

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SECTION I: ALLOCATED COSTS

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The central service costs listed in Exhibit A, attached, are approved on a fixed basis and may be included as part of the costs of the State/local departments and agencies indicated during your fiscal year ended June 30, 2021 for further allocation to Federal grants, contracts and other agreements performed at those departments and agencies.

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SECTION II: BILLED COSTS

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In addition to Section I, which provides for services furnished but not billed, the services listed below are furnished and billed to State/local departments and agencies.

- A. Department of Administration
  - 1) Arizona Strategic Enterprise Technology Division
    - Automation Service
    - Telecommunication Service
    - Strategic Transformation and Innovation
  - 2) General Services Division
    - Motor Pool
    - Special Services (Reproduction, Mail and messenger, Central Supplies)
  - 3) Human Resources Division
    - Personnel Fund
    - Health Insurance Trust Fund
  - 4) Risk Management Division
    - Risk Management Fund
    - Unemployment Compensation
  - 5) General Accounting Office
    - Arizona Financial Information Systems (AFIS) Collections Fund
- B. Department of Law - Interagency Services Agreement
- C. Office of the Auditor General - Audit Services
- D. Secretary of State - Records Services Fund (previously in Section I)
- E. Retirement Fund - ASRS

Direct charges from the above centers will be billed in accordance with rates established by the State and included in the records of the operating department/agency responsible for providing services.

STATE/LOCALITY: State of Arizona

AGREEMENT DATE: August 13, 2024

SECTION III: CONDITIONS

The amounts approved in Section I and the billings for the services listed in Section II are subject to the following conditions:

A. LIMITATIONS: (1) Charges resulting from this Agreement are subject to any statutory or administrative limitations and apply to a given grant, contract or other agreement only to the extent that funds are available. (2) Such charges represent costs incurred by the State/locality which are legal obligations of the State/locality and are allowable under Title 2 of the Code of Federal Regulations, Part 200 (2 CFR 200). (3) The same costs that are treated as indirect costs are not claimed as direct costs. (4) Similar types of costs are accorded consistent accounting treatment. (5) The information provided by the State/locality which was used to establish this Agreement is not later found to be materially incomplete or inaccurate.

B. ACCOUNTING CHANGES: This Agreement is based on the accounting system purported by the State/locality to be in effect during the Agreement period. Changes to the method of accounting for costs which affect the amount of reimbursement resulting from use of this Agreement require prior approval of the authorized representative of the Cognizant Agency. Such changes include, but are not limited to, changes in the charging of a particular type of cost from allocated cost to a billed cost. Failure to obtain approval may result in cost disallowances.

C. FIXED AMOUNTS: If fixed amounts are approved in Section I of this Agreement, they are based on an estimate of the costs for the period covered by the Agreement. When the actual costs for this period are determined, adjustments will be made to the amounts of a future year to compensate for the difference between the costs used to establish the fixed amounts and actual costs.

D. BILLED COSTS: Charges for the services listed in Section II will be billed in accordance with rates established by the State/locality. These rates will be based on the estimated costs of providing the services. Adjustments for variances between billed costs and the actual allowable costs of providing the services, as defined by 2 CFR 200, will be made in accordance with procedures agreed to between the State/locality and the Cognizant Agency.

E. USE BY OTHER FEDERAL AGENCIES: This Agreement was executed in accordance with the authority in 2 CFR 200, and should be applied to grants, contracts and other agreements covered by 2 CFR 200, subject to any limitations in Paragraph A above. The state/locality may provide copies of the Agreement to other Federal Agencies to give them early notification of the Agreement.

BY THE STATE/LOCALITY:

STATE OF ARIZONA

(STATE/LOCALITY)

*Ashley Retsinas*

(SIGNATURE)

Ashley Retsinas

(NAME)

AD A/D State Comptroller

(TITLE)

August 14, 2024

(DATE)

BY THE COGNIZANT AGENCY

ON BEHALF OF THE FEDERAL GOVERNMENT:

DEPARTMENT OF HEALTH AND HUMAN SERVICES

(AGENCY)

Arif M. Karim -S

(SIGNATURE)

Arif Karim

(NAME)

Director, Cost Allocation Services

(TITLE)

August 13, 2024

(DATE)

HHS Representative: Karen Wong

Telephone: (415) 437-7820

Digitally signed by Arif M. Karim -S  
Date: 2024.08.13 15:31:07 -05'00'

**STATE OF ARIZONA STATEWIDE COST ALLOCATION PLAN (SWCAP)  
SUMMARY OF FIXED CENTRAL SERVICE COSTS FOR THE FISCAL YEAR ENDING JUNE 30, 2021**

AGENCY	GOVERNOR'S OFFICE		SOS	TREASURER	DEPARTMENT OF ADMINISTRATION (ADOA)				TOTAL ALLOCATED COSTS
	OSPB	Equal Opportunity	Public Records	State Treasurer	General Accounting Office	Risk Management Division	Mail Room	Occupancy	
Attorney General	11,978	(3,073)	(80,774)	333	34,043	1,675	(412)	1,265,897	1,229,668
Arizona Commerce Authority	38,461	-	(1,055)	0	52	53	-	-	37,512
Department of Housing	10,601	(106)	(4,056)	65	6,586	90	1,616	197,466	212,262
Office of the Governor	227	(292)	(2,584)	47	5,779	172	211	611,392	614,952
Homeland Security	4,881	(74)	-	9	1,255	30	128	136,773	143,002
Secretary of State (SOS)	24,906	(726)	(7,241)	44	6,511	349	3,420	2,295,442	2,322,706
Supreme Court	-	(937)	(11,587)	261	31,779	412	(26)	2,557,822	2,577,725
Office of Economic Opportunity	-	-	-	14	2,129	11	752	198,590	201,495
Arizona Health Care Cost Containment System	54,926	(12,311)	(7,844)	1,455	210,395	538	-	8,015	255,175
Department of Economic Security	90,691	(22,321)	(35)	2,764	331,392	8,423	438	3,187,665	3,599,017
Department of Child Safety	80,753	(16,898)	(67,829)	1,047	237,001	174	-	241,680	475,928
Department of Environmental Quality	14,856	(1,704)	(6,382)	185	24,157	296	(31)	1,645,318	1,676,695
Department of Health Services	13,612	(5,639)	(11,576)	529	63,539	2,267	170,855	2,259,060	2,492,648
Comm for the Deaf & the Hard of Hearing	3,280	(79)	-	8	1,189	12	715	114,895	120,020
Arizona Finance Authority	200	(11)	(166)	13	1,669	17	225	81,874	83,820
Veterans' Services	19,172	(2,711)	(39)	140	15,478	508	-	-	32,548
Department of Agriculture	44,038	(1,039)	(893)	138	14,584	246	6,652	684,701	748,428
Dept of Building & Fire Safety	-	-	(311)	(0)	(67)	-	-	(136,103)	(136,481)
Corporation Commission	5,011	(1,592)	(17,318)	90	8,187	171	21	797,396	791,966
Industrial Commission	(6,782)	(1,247)	(1,678)	150	19,721	252	-	-	10,416
State Mine Inspector	(495)	(74)	(128)	5	401	19	(124)	77,100	76,704
Radiation Regulatory Agency	(2,503)	(183)	(586)	(13)	(2,492)	(37)	(2)	-	(5,815)
Board of Nursing	1,589	(223)	(5,072)	15	1,064	17	(134)	384,062	381,317
Structural Pest Control Commission	(263)	-	-	(0)	(11)	-	(1,195)	(51,165)	(52,635)
Department of Liquor Licenses and Control	25,723	(239)	(13)	14	2,145	166	(1,833)	553	26,516
Department of Insurance	4,268	(383)	(4,009)	31	5,135	72	1,705	605,888	612,708
State Board of Pharmacy	(4,066)	(95)	-	12	1,295	7	4,641	71,678	73,472
AZ Commission on the Arts	1,684	-	-	13	1,745	12	-	34,505	37,959
School for the Deaf and the Blind	12,905	(2,864)	-	204	16,967	593	-	-	27,805
Department of Education	115,746	(910)	(5,550)	324	37,719	336	(24)	622,291	769,932
Board of Regents	3,204	(137)	(76)	1	152	50	721	-	3,916
Arizona State University	12,818	-	(506)	0	12,597	31,411	-	-	56,320
Northern Arizona University	12,587	-	(973)	0	102	5,970	-	-	17,686
University of Arizona	48,680	-	-	0	10,826	20,248	-	-	79,755
School Facilities Board	812	(90)	(2,048)	10	1,606	14	(1)	111,726	112,029
Arizona Historical Society	3,050	(338)	-	21	3,586	1,878	(1)	(121,400)	(113,204)
Early Childhood Development & Health Board	(504)	-	-	71	9,014	173	335	-	9,088
Commission for Postsecondary Education	4,425	(26)	(11,946)	7	742	11	314	-	(6,473)
Department of Corrections	57,831	(50,490)	(113,951)	2,438	222,603	16,779	917	975,262	1,111,389
AZ Criminal Justice Commission	14,485	(48)	(255)	15	1,515	21	34	84,953	100,720
Dept of Emergency Svcs & Military Affairs	12,024	(368)	-	193	22,482	1,566	(0)	4,438	40,334
Department of Public Safety	95,688	(10,196)	(8,160)	580	91,325	4,931	778	-	174,946
Governor's Office of Highway Safety	352	(58)	-	12	1,843	-	4	143,795	145,948
Juvenile Corrections	23,838	(3,908)	(2,437)	104	9,380	589	1,161	325,713	354,441
Auto Theft Authority	3,496	(32)	-	3	322	6	82	19,894	23,771
Department of Transportation	30,805	(24,089)	(6,860)	3,389	678,212	33,841	-	(47,556)	667,742
Game and Fish Department	16,128	(1,447)	(307)	196	30,787	642	-	-	45,998
Arizona Geological Survey	(132)	-	-	(0)	(210)	-	(7)	(83,598)	(83,947)
State Land Department	13,101	(686)	(2,592)	39	4,849	(754)	-	470,776	484,732
State Parks Board	18,194	(863)	(2,880)	111	14,918	512	(893)	117,691	146,790
Arizona State Forestry Division	757	(355)	(752)	67	11,381	(715)	0	216,380	226,764
Department of Water Resources	30,553	(683)	(14,469)	48	5,798	68	13,604	913,360	948,280
Other Agencies	183,519	(14,535)	(136,640)	482	(65,259)	4,613	72,426	10,524,496	10,569,103
Central Service Agencies	119,890	(3,416)	(11,535)	(2,979)	1,938,054	2,250	21,997	1,193,374	3,257,636
<b>TOTAL:</b>	<b>1,271,002</b>	<b>(187,494)</b>	<b>(553,111)</b>	<b>12,705</b>	<b>4,085,975</b>	<b>140,987</b>	<b>299,069</b>	<b>32,742,099</b>	<b>37,811,232</b>