



State of Arizona Accounting Manual

Topic 80 Miscellaneous Issued 03/20/20
Section 32 **The Purchase of Supplies to Inhibit the Spread** Page 1 of 1
of the Coronavirus (COVID-19)

**The authority to make the purchases described herein expires
sixty (60) days after the date issued (i.e., May 19, 2020).**

INTRODUCTION

The health and welfare of its employees, its citizens and its visitors are important to the State of Arizona Government. The recent outbreak of the coronavirus (COVID-19) and the contagious nature of the disease require certain extraordinary expenditures, normally prohibited, be made.

POLICY & PROCEDURES

1. Within limitations one would generally consider reasonable, appropriate and modest, an agency may purchase facial tissue for the use of its employees and visitors. During the course of this public health event, this policy statement overrides the restrictions relating to nasal/facial tissues contained in SAAM 8031-3.1.
2. Hand sanitizers, paper towels, disinfecting wipes, hand soaps, etc., as provided by SAAM 8031, may continue to be purchased.
3. Other items, such as germ-protective facemasks, surgical gloves, etc., that might be effective in preventing the spread of the coronavirus, may also be acquired for employees of and visitors to an agency.