

PE Pay Period End	PB Pay Period Begin
CT Compute	H Holiday
PD Pay Day	VIFD Vendor Inbound File Deadline

JANUARY							FEBRUARY							MARCH								
Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat		
				1 H	2 PE	3 PB	1	2	3 CT	4	5	6 PD 3	7	1	2	3 CT	4	5	6 PD 5	7		
4	5	6 CT	7	8 PD 1	9	10	8	9	10	11 VIFD	12	13	14 PE	15 PB	8	9	10	11 VIFD	12	13	14 PE	15 PB
11	12	13	14 VIFD	15	16 PE	17 PB	16 H	17 CT	18	19	20 PD 4	21	22	15	16	17	18	19	20 PD 6	21	22	
18	19 H	20 CT	21	22 PD 2	23	24	22	23	24	25 VIFD	26	27	28 PE	29 PB	22	23	24	25 VIFD	26	27	28 PE	29 PB
25	26	27	28 VIFD	29	30 PE	31 PB								29	30	31 CT						
APRIL							MAY							JUNE								
Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat		
			1	2	3	4						1	2		1	2	3 VIFD	4	5 PE	6 PB		
5	6	7	8 VIFD	9	10 PE	11 PB	3	4	5	6 VIFD	7	8	9 PE	10 PB	7	8	9	10 CT	11	12 PD 12	13	
12	13	14 CT	15	16 PD 8	17	18	10	11	12	13	14	15	16 PD 10	14	15	16	17 VIFD	18	19	20 PE	21 PB	
19	20	21	22 VIFD	23	24 PE	25 PB	17	18	19	20 VIFD	21	22	23 PE	24 PB	21	22	23	24	25	26 PD 13	27	
26	27	28	29	30 PD 9			24	25	26 H	27 CT	28	29	30 PD 11	28	29	30						
JULY							AUGUST							SEPTEMBER								
Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat		
			1 VIFD	2	3 H	4 PE							1 PB		1	2	3 CT	4	5 PD 18	6		
5	6	7	8	9	10	11	2	3	4	5	6	7	8	6	7 H	8	9 VIFD	10	11	12 PE	13 PB	
12	13	14	15	16	17	18	9	10	11	12	13	14	15	13	14	15	16	17	18	19	20	
19	20	21	22	23	24	25	16	17	18	19	20	21	22	20	21	22	23 VIFD	24	25	26 PE	27 PB	
26	27	28	29	30	31		23	24	25	26	27	28	29	27	28	29	30					
OCTOBER							NOVEMBER							DECEMBER								
Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat		
				1	2	3	1	2	3	4	5	6	7		1	2	3 VIFD	4	5 PE	6 PB		
4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12		
11	12 H	13 CT	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16 VIFD	17	18	19	20	
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25 H	26 PD 26		
25	26	27	28	29	30	31	29	30						27	28	29	30	31				

Notes: 5 Payrolls with Compressed Preparation Time; Payday 24 on Thanksgiving Holiday