
Monday, November 17, 2014
9:30AM-11:00AM OR 1:30PM-3:00PM
(Same sessions, come only to 1)

ARIZONA DEPARTMENT OF ADMINISTRATION - CONFERENCE ROOM 300

Stu Wilbur

- Welcome & Introductions
- Agency Contact Information
- GAO Telephone List
- GAO Website Registration
- Recent Accomplishments
- Coming Months

Karen Turner

- Negative Leave Balances

Sam Tekien

- Incentive Strategies

Tracey Cappuccio

- Year End Payroll Memo
 - Time Record Adjustments
 - Canceled Payments & Overpay Deadlines
 - Holiday warrant distribution (Thanksgiving & Christmas)
 - Final Payments in 2014
 - A-4s and W-4s
 - Social Security and Medicare Deductions
 - Federal & State Tax Withholding Tables
 - Annual Leave Roll Back
 - W-2s for 2014
- Critical Dates – Dec and Jan/Feb (Calendar View)
- AFIS Payroll Corrections
- Reconciliation Jobs available through SIE

Joanna Greenaway

- BREAZ Update
 - Advantage & HRIS Integration

Handouts:

Agenda
Payroll Calendars – 2014, 2015
Critical Dates – Dec and Jan/Feb/Mar
Tax & ERE Tables
Agency Payroll Resource Contact List
GAO Year End Payroll Memorandum
Presentation Slides
Agency Payroll Contacts
Agency Contact Update Form
Meeting Survey