
Monday, November 16, 2015
9:30AM-11:00AM OR 1:30PM-3:00PM
(Same sessions, come only to 1)

ARIZONA DEPARTMENT OF ADMINISTRATION - CONFERENCE ROOM 300

Stu Wilbur

- Welcome & Introductions
- Contact Information
- GAO Telephone List
- GAO Website Registration
- Recent Accomplishments
- Coming Months
- 1095-C's and the Affordable Care Act
- Employee vs. Independent Contractor

Sam Tekien

- Incentive Strategy Update
- Year End Payroll Memo
 - Canceled Payments & Overpays
 - Warrant Mailing near Holidays
 - Final Payments in 2015
 - A-4's and W-4's
 - Tax Tables
 - Social Security & Medicare Deductions
 - Leave Rollback
 - W-2's

Tracey Cappuccio

- Critical Dates – Dec and Jan/Feb (Calendar View)
- Replacement Payroll Warrants
- Direct Deposit Return Items
- Elimination of Partial Direct Deposits

Joanna Greenaway / Somer Phegley / Sam Tekien

- BREAZ Post-Implementation Update
- Payroll Corrections in AFIS
- AFIS – Posting Date
- Payroll Reporting (preview)

Handouts:

Agenda
Payroll Calendars – 2015, 2016
Critical Dates – Dec and Jan/Feb/Mar
GAO Year End Payroll Memorandum
Presentation Slides
Agency Contact Update Form
Meeting Survey

Agency-Specific Handouts:

Agency Contacts Currently on File