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**Monday, November 23, 2020**  
**10:00AM-11:30AM**

ARIZONA DEPARTMENT OF ADMINISTRATION - Virtual Meeting

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**Tracey Cappuccio**

- Welcome & Introductions
- Contact Information
- Website Registration
- Legislative & Policy Updates
- Recent Accomplishments
- Coming Months

**Lalita Farr**

- COVID Pay Code Limits
- HRIS and Data Warehouse Reports
- Annual Leave Roll

**Misty Delgado**

- Retirement System Updates

**Everett Rubio**

- COVID on Handwrites leave sequencing
- Handwrites through FYE

**Sam Tekien**

- Deduction Audit Report
- CYE Payroll Memo Review
- Critical Dates

**Attachments:**

Agenda  
HRIS Critical Dates Calendar  
Presentation Slides  
Agency Contact Update Form  
CYE Payroll Memo  
Meeting Survey