

## **Agenda**

### **Chief Financial Officer's (CFO) Meetings for October 2016**

**Small/Medium Agencies** – Wednesday, October 19, 2016 – 2:00 p.m. –  
GAO, Suite 302, Conference Rooms A & B

**Large Agencies** – Wednesday, October 26, 2016 – 2:00 p.m. –  
GAO, Suite 302, Conference Rooms A & B

### **Clark Partridge, GAO**

Welcome/Introduction

- Savings Project
- Internal Control Survey
- Feedback on Monthly Reconciliation Process
- Open Lab for Assistance
- Fixed Assets
- 1099s
- CAFR Dates
- Accounting Interns
- Other

\*Issues, Concerns, Questions?

\*\*The next meetings will be held at 2:00 p.m.

Small/Medium agencies November 23, 2016 in GAO Conference Rooms A & B

Large agencies November 30, 2016 in GAO Conference Rooms A & B

Please make sure you bring your State ID badge with you to the ADOA building to show security for ease of admittance through the turnstiles.

Persons with a disability may request reasonable accommodations by contacting the GAO at (602) 542-5405. Requests should be made as early as possible to allow time to make arrangements.