

## **Agenda**

### **Chief Financial Officer's (CFO) Meeting for September 2019**

Wednesday, September 25, 2019 – 2:00 p.m.  
ADOA Conference Room 300

### **Clark Partridge, GAO**

Welcome/Introduction

- ADOA ASET – Google Rates
- Policies in Relation to Payments
- Internal Control Self-Assessment Surveys
- Monthly Financial Reviews
- GAO 66 Form
- Topic of the Month – Recording Fixed Assets in the Fixed Asset Module (FAM)
- AFIS Agency Liaison Visits
- Electronic Payments to Vendors
- DOR Use Tax & TPT update
- Proper Uses of MISCPAYVEND & MISCCUSTOM
- HRIS Upgrade/Security
- CAFR
- Accounting Interns
- Other

\*Issues, Concerns, Questions?

\*\*The next meeting will be held at 2:00 p.m.  
October 23, 2019 in ADOA Conference Room 300.

Please make sure you bring your State ID badge with you to the ADOA building to show security for ease of admittance through the turnstiles.

Persons with a disability may request reasonable accommodations by contacting the GAO at (602) 542-5405. Requests should be made as early as possible to allow time to make arrangements.