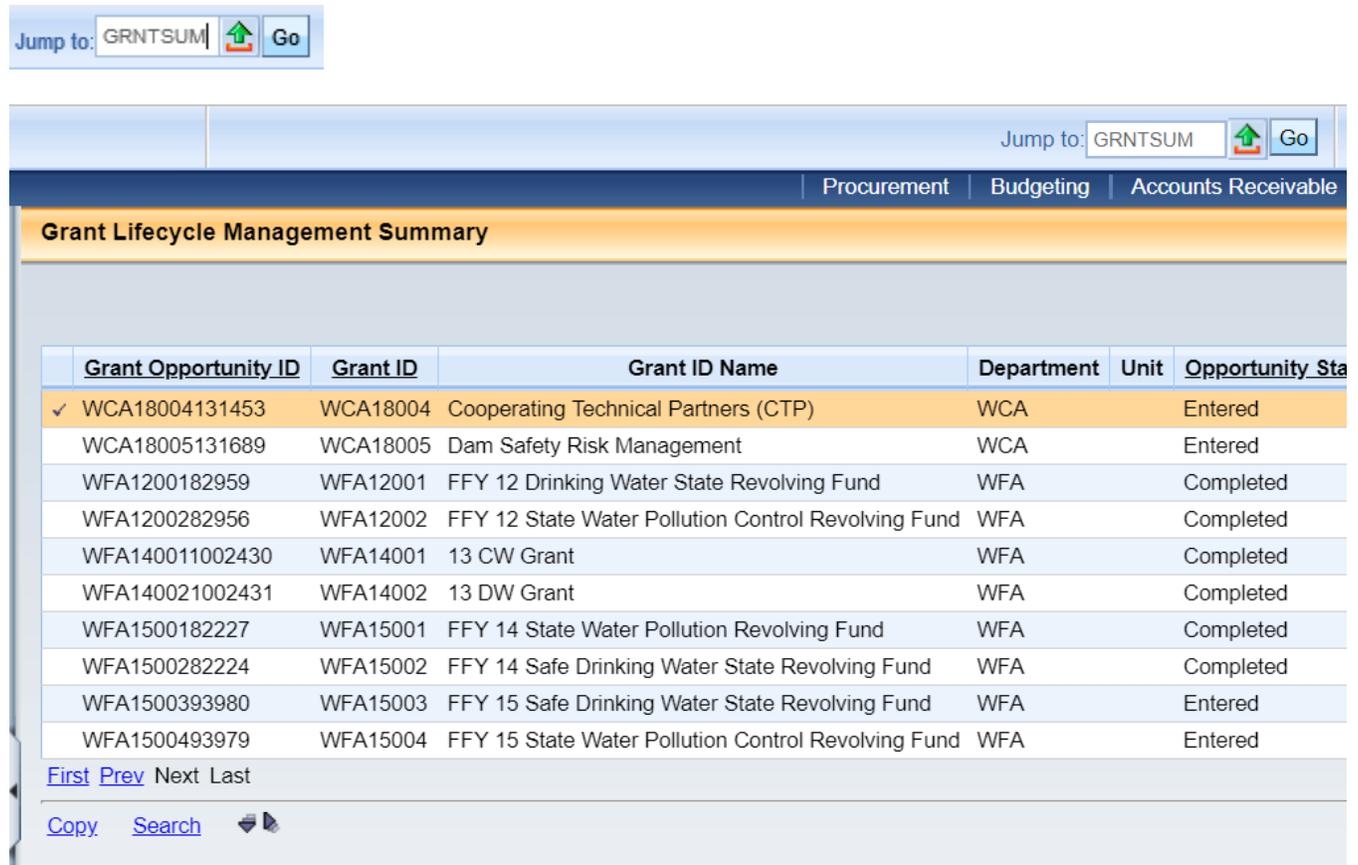


Navigating Grant Lifecycle Management (GLM)

The Grant Lifecycle Management (GLM) module of AFIS contains the programmatic information related to grants and projects which interface from eCivis (managed by the Grants and Federal Resources Office in ADOA) into GLM. The GLM module consists of Status Folders that contain various programmatic information. **All information is interfaced into the AFIS GLM module daily around 4pm. This is a one-way interface from eCivis into AFIS GLM. Do not manually enter information into AFIS GLM. Any information manually entered into AFIS GLM will be overwritten by the nightly interface from eCivis.**

To navigate to the GLM module enter **GRNTSUM** into the 'Jump to:' link of AFIS.



Jump to: GRNTSUM  Go

Jump to: GRNTSUM  Go

Procurement | Budgeting | Accounts Receivable

Grant Lifecycle Management Summary

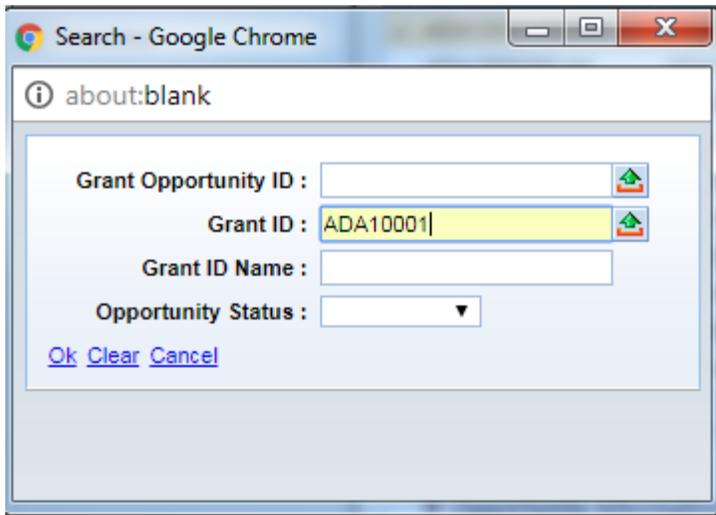
| Grant Opportunity ID | Grant ID | Grant ID Name | Department | Unit | Opportunity Sta |
|----------------------|----------|---|------------|------|-----------------|
| ✓ WCA18004131453 | WCA18004 | Cooperating Technical Partners (CTP) | WCA | | Entered |
| WCA18005131689 | WCA18005 | Dam Safety Risk Management | WCA | | Entered |
| WFA1200182959 | WFA12001 | FFY 12 Drinking Water State Revolving Fund | WFA | | Completed |
| WFA1200282956 | WFA12002 | FFY 12 State Water Pollution Control Revolving Fund | WFA | | Completed |
| WFA140011002430 | WFA14001 | 13 CW Grant | WFA | | Completed |
| WFA140021002431 | WFA14002 | 13 DW Grant | WFA | | Completed |
| WFA1500182227 | WFA15001 | FFY 14 State Water Pollution Revolving Fund | WFA | | Completed |
| WFA1500282224 | WFA15002 | FFY 14 Safe Drinking Water State Revolving Fund | WFA | | Completed |
| WFA1500393980 | WFA15003 | FFY 15 Safe Drinking Water State Revolving Fund | WFA | | Entered |
| WFA1500493979 | WFA15004 | FFY 15 State Water Pollution Control Revolving Fund | WFA | | Entered |

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Navigating GLM

GRNTSUM is the Jump to acronym for the Grant Lifecycle Management Summary page. Once in this summary page you can view various information from the associated Status Folders populated by the interface of programmatic information from eCivis. To find a specific Grant ID first click "Search." A search box will appear and you can enter in your desired Grant ID and click "Ok."



This will show you the summary page for the information associated with the searched Grant ID.

Grant Lifecycle Management Summary [Menu Back](#)

| Grant Opportunity ID | Grant ID | Grant ID Name | Department | Unit | Opportunity Status |
|----------------------|----------|-----------------------------------|------------|------|--------------------|
| ADA100011000981 | ADA10001 | Health Information Exchange (HIE) | ADA | | Completed |

First Prev Next Last

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Opportunity Information

Grant Opportunity ID : ADA100011000981 Total Available Funding : \$9,377,000.00
 Grant Program Name : ARRA - State Grants to Promote Health Information Technology Funding Period From : 02/08/2010
Funding Period To : 02/07/2014
 Funding Agency : FEDAGCY0009 Grant Opportunity Source Detail : Other
 Opportunity Status : Completed

Notification/Response Information

Total Number of Notifications : 0 Apply : 0
 Notification Sent : Not Apply : 0
No Response : 0
N/A : 0

Application Information

Grant ID : ADA10001 Application Status :
 Grant ID Name : Health Information Exchange (HIE) Pre-Application Status :
Funding Request : \$9,377,000.00
 Department : ADA Contact Name : JASON.MISTLEBAUER
 Department Name : DEPT OF ADMINISTRATION
 Unit :
 Unit Name :

Award Information

Award Notification Date : 02/08/2010 Grant Award Number : 90HT0023
 Awarded Amount : \$9,377,000.00 Funding Period From : 02/08/2010
 Award Acceptance Date : Funding Period To : 02/07/2014

Amendment Information

Amendment Number : Revised Funding Period From :
 Amendment Amount : Revised Funding Period To :
 Amendment Status : Amendment Approved/Denied :

Close-Out/Audit Information

Grant Closed : Yes

[Top](#)

[Opportunity](#) [Notification](#) [Response](#) [Application](#) [Award](#) [Amendment](#) [Close-Out/Audit](#)

This screen will show you the opportunity that created this grant along with funding amounts, dates, award number, amendments to the grant and whether the grant has been closed in AFIS.

If a user needs more information than is available on the summary page, they will need to navigate to the various Status Folders. At the bottom of the summary page there are links to the associated Status Folders which populate the summary information. The status folders which are populated and updated by the eCivis interface are:

- GTOPSF – Grant Opportunity Status Folder
- GTAPSF – Grant Application Status Folder
- GTAWSF – Grant Award Status Folder
- GTAMSF – Grant Amendment Status Folder

***The notification/response status folders are not used. The Close-Out/Audit status folder (GTCOSF) is the only folder populated by manually created documents.**



Note: the highlighted links above represent the Status Folders that are populated by the eCivis interface.

SEARCHING IN GLM

You can find all the information entered into eCivis by navigating the various Status Folders. Below is an example screenshot of a Grant Award Status Folder.

| Grant Opportunity ID | Grant ID | Grant ID Name | Department | Unit | Funding Request | Awarded Amount |
|----------------------|-----------|----------------------------------|------------|------|-----------------|----------------|
| ADA100011000981 | ADA 10001 | Health Information Exchange (HE) | ADA | | \$9,377,000.00 | \$9,377,000.00 |

First Prev Next Last

Save Undo Delete Insert Copy Paste Search

Load Date Definition Template Load Alert User Group Template

General Information

Grant Opportunity ID: ADA100011000981
 Grant Program Name: ARRA - State Grants to Promote Health Information Technology
 *Grant ID: ADA10001
 Grant ID Name: Health Information Exchange (HE)
 Funding Period From: 02/08/2010
 Funding Period To: 02/07/2014

Department: ADA
 Department Name: DEPT OF ADMINISTRATION
 Unit:
 Unit Name:
 Contact Name: JASON.MISTLEBAUER
 Contact Email: jason.mistlebauer@az.doa
 Date Definition Template ID:

Grant Award Information

Grant Award Number: 90HT0023
 *Awarded Amount: \$9,377,000.00
 *Award Notification Date: 02/08/2010
 Award Acceptance Date:
 Grant Tracked As A:
 Grantor Division Name:
 FAIN:
 Funding Instrument Type: Grant

Agenda Item:
 Resolution Number:
 Resolution Date:
 Grant Management Statement:
 Hard Cost:
 Soft Cost:
 TAS:
 TAS Sub Account:

Navigation Tip: Once you have searched for and navigated to a specific Grant ID’s Status Folder it is difficult to navigate to another. It is recommended that the user navigate back to the ‘HOME’ screen and then link back to GRNTSUM.

For more information on the Grants Lifecycle Management module of AFIS, please take the **Grants Lifecycle Management** Computer-Based Training (CBT) in TraCorp. The CBT provides a review on the role of eCivis, navigating GLM, how to manually close grants in AFIS GLM (GTCO documents) and more.

Quick Reference Guides are also available on the Federal/Cost Accounting section of the GAO website for guidance on manually processing Grant Close-Out Documents (GTCO) and Grant Close-Out Revision Documents (GTCOR) within AFIS GLM.