

RETIREE ACCUMULATED SICK LEAVE (RASL) PROGRAM
 To be emailed to RASL@azdoa.gov

Retiree Section of GAO-SL-50	University Section of GAO-SL-50
<p>Provided required personal information. Missing or illegible information may delay processing.</p> <p>Retirement System selected from one of the five choices, and Retirement Date provided (not last day of work).</p> <p>If applicable, enrolled with the state-sponsored deferred compensation provider prior to separation date.</p> <p>If applicable, emailed RASL Deferral Notification Form directly to the state-sponsored deferred compensation provider at phxazfax@nationwide.com or faxed to 602-650-1278. Do not give it to your university deferred compensation rep.</p> <p>Selected preferred payment method: direct deposit or paper check (warrant). Please provide a VOID check with printed name or a letter from your financial institution. Starter checks and deposit slips are not acceptable. Handwritten account information is not acceptable.</p> <p>Federal Tax Withholdings (IRS Form W-4)</p> <p>Arizona Tax Withholdings (AZDOR Form A-4) Attached Forms IRS W-4 and AZDOR A-4.</p> <p>Current withholdings forms can be obtained on the RASL website or at www.irs.gov and www.azdor.gov. Claiming "EXEMPT" from tax withholdings requires that you submit a new IRS W-4 and/or AZDOR A-4 each calendar year to the GAO-RASL Program in Phoenix.</p> <p>Completed beneficiary information or wrote "NONE." Initialed all eight (8) certification statements.</p> <p>Form must be signed and dated by retiree or beneficiary.</p> <p>Submit your RASL Application Form GAO-SL-50 to the University RASL Liaisons in Human Resources or Fiscal Services.</p> <p>Remember to communicate directly with the GAO-RASL Program at RASL@azdoa.gov if you change your address or bank account. RASL does <u>not</u> share this information with the Retirement Systems or with the Universities.</p> <p>After your first RASL payment you will be provided access to your GAO-RASL payroll account at yes.az.gov.</p> <p>_____ Retiree or Legal Representative Signature and Date</p>	<p>Verify retiree section is accurate and complete.</p> <p>Retiree must submit signed Form GAO-SL-50.</p> <p>University RASL Liaison name and contact information. Person to be contacted for RASL application issues.</p> <p>For ORP or FED Retirees: Attach letter confirming ORP or FED retirement date.</p> <p>SEPARATION DATE: Attach documentation to verify separation date.</p> <p>DATE OF FINAL PAYCHECK: Complete after final payment for all wages and accrued leave (if any) has been made.</p> <p>SICK LEAVE BALANCE: Attach documentation to verify sick leave balance.</p> <p>HOURLY RATE ON SEPARATION DATE: Attach documentation to verify hourly rate of pay to four decimals (\$xx.xxxx)</p> <p>Show your calculation of hourly rate of pay. Show annual salary divided by the appropriate annual hours worked (such as 2080, 1560 or 1520.)</p> <p>UNIVERSITY CERTIFICATION AND SIGNATURE: Form GAO-SL-50 is invalid if not signed by University RASL Liaison. Please check whether you believe this is or is not a valid claim against the State.</p> <p>_____ University RASL Liaison Signature and Date</p>