

Agenda

CFO Meetings for January 2008

Small/Medium Agencies – Tuesday, January 22, 2008 – 2:00 p.m. – GAO, Suite 302, Conference Rooms A & B

Large Agencies – Tuesday, January 29, 2008 – 2:00 p.m. – GAO, Suite 302, Conference Rooms A & B

Clark Partridge, GAO

- *Welcome/Introduction
- *Agency Presentation January 22nd: Game & Fish - Presented by Jim Harken, Public Information Officer
- *Travel
- *Travel Policy
- *P-Card and Travel Card
- *Travel Management Sub-System Update
- *Payroll Calendar Year-end
- *W-2s
- *1099s
- *Payroll Benchmarking
- *Upcoming Audio Conferences
- *Internal Audit Meeting with all Agencies
- *Issues, Concerns, Questions?
- *Future Agenda Items
 - Emphasis on Electronic Payments (Direct Deposit & ACH)
 - Payroll Stuffers
 - Payroll Card and Direct Deposit
 - Internal Controls

Persons with a disability may request reasonable accommodations by contacting the GAO at (602) 542-5405. Requests should be made as early as possible to allow time to make arrangements.