

Agenda

CFO Meetings for February 2008

Small/Medium Agencies – Tuesday, February 19, 2008 – 2:00 p.m. – GAO, Suite 302, Conference Rooms A & B

Large Agencies – Tuesday, February 26, 2008 – 2:00 p.m. – GAO, Suite 302, Conference Rooms A & B

Clark Partridge, GAO

*Welcome/Introduction

*Travel

Non-Compensated Board Members I-9 Required
ZR35.2 Security Update

*Travel Policy

*P-Card and Travel Card

*Travel Management Sub-System Update

*Payroll Benchmarking

*Upcoming Audio Conferences

*Internal Audit Meeting with all Agencies

*Issues, Concerns, Questions?

*Future Agenda Items

- Emphasis on Electronic Payments (Direct Deposit & ACH)
- Payroll Stuffers
- Payroll Card and Direct Deposit
- Internal Controls

Persons with a disability may request reasonable accommodations by contacting the GAO at (602) 542-5405. Requests should be made as early as possible to allow time to make arrangements.