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MEMORANDUM

TO: All State Agencies
Attn: Agency Heads and CFOs

FROM: D. Clark Partridge
State Comptroller

DATE: February 11, 2009

SUBJECT: Laws 2009, 49th Legislature, First Special Session, Chapter 1 (SB1001), Sections 4 and 5, transfer of fund monies to the General Fund.

The Legislature has passed and the Governor has signed a series of bills to address the State's FY09 budget situation, including Chapter 1 (SB1001). There are many different aspects of this law including the requirement that many agencies transfer monies to the State General Fund. Sections 4 and 5 of this bill require reporting to the JLBC by March 15, 2009 any fund transfers that have not been fully made as of March 1, 2009. Therefore, we need to have information related to the timing of the transfers and any other concerns there may be associated with these transfers.

For each fund indicated in these sections, please answer the questions on the Fund Transfer Questionnaire found at <http://www.gao.state.az.us/onlineforms>. Please email or fax this information to your OSPB analyst and Judi Kilgus in the General Accounting Office as soon as possible but no later than February 17, 2009. You may email Judi at gaoafr@azdoa.gov or fax to her attention at 602-542-5749. If the form is sent via email from the Agency Head or CFO, no signature is required. If the form is sent via fax, a signature will be required. For any other questions you may contact Judi at 602-542-0501 or Anita Kleinman at 602-542-2216.